

THE INTERNATIONAL ASSOCIATION OF LIONS CLUBS
DISTRICT 303 (HONG KONG & MACAO, CHINA) CONSTITUTION AND BY-LAWS
國際獅子總會中國港澳三〇三區憲章及附則規程

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CONSTITUTION 憲章

ARTICLE I 第一條

Name 名稱

This Organization shall be known as District 303 (Hong Kong & Macao, China) (hereinafter referred to as "**the District**") of The International Association of Lions Clubs (hereinafter referred to as "**Lions Clubs International**").

本機構定名為國際獅子總會（以下簡稱「**國際獅子會**」）中國港澳三〇三區（以下簡稱「**本區**」）。

ARTICLE II 第二條

Purposes 目標

The Purposes of this Organization shall be:

本機構之目標為：

- | | |
|--|---|
| (a) To provide an administrative structure with which to advance the Purposes of Lions Clubs International in the District. | (a) 建立一個行政體系，俾能能在本區內，推行國際獅子會之目標。 |
| (b) To create and foster a spirit of understanding among the peoples of the world. | (b) 在世界所有民族之間，創建及培養互相了解的精神。 |
| (c) To promote the principles of good government and good citizenship resulting in membership growth in the District | (c) 宏揚仁政及良民的原則，實現本區內會員增長。 |
| (d) To take an active interest in the civic, cultural, social and moral welfare of the community. | (d) 積極關懷社區中公民、文化、社會及道德各方面的福利事務。 |
| (e) To unite the members in the bonds of friendship, good fellowship and mutual understanding. | (e) 團結會眾，促進友情、友誼及互相理解。 |
| (f) To provide a forum for the open discussion of all matters of public interest; provided, however, that partisan politics and sectarian religion shall not be debated by Club members. | (f) 為所有有關公眾利益之事，提供公開討論平台；但不涉政治及宗教黨派爭議。 |
| (g) To encourage service-minded people to serve their community without personal financial reward, and to encourage efficiency and promote high ethical standards in commerce, industry, professions, public works and private endeavours. | (g) 鼓勵有志服務社群者不求個人利益無償效勞；並在工商專業公共設施及私人企業中，提升道德水準，激勵辦事效率。 |

ARTICLE III 第三條

Membership and Boundary Lines 會籍及分界線

Section 1 Membership

The members of this Organization shall be all the Lions Clubs in the District chartered by Lions Clubs International.

第一段 會籍

本機構之會員，乃所有在本區內經國際獅子會授證成立之獅子會。

Section 2 Boundary Lines

The boundary lines of the District shall be the boundary lines of Hong Kong and Macao respectively as promulgated by Orders from time to time of the State Council of the People's Republic of China.

第二段 分界線

本區之分界線，依循中華人民共和國國務院不時頒佈的香港及澳門境界線。

ARTICLE IV 第四條 Emblem, Colours, Slogan and Motto 會徽、顏色、標語與座右銘

Section 1 Emblem

The emblem of this Organization and each chartered Club shall be of a design as follows:



第一段 會徽

本機構及每一個授證成立屬會之會徽，均應如下述設計：



Section 2 Use of Name and Emblem

Use of the name, goodwill, emblem and other logos of this Organization shall be according to the guidelines established from time to time in the By-Laws.

第二段 名稱及會徽之使用

本機構之名稱、聲譽權、會徽及其他標識之用途，必須配合〈附則規程〉中不時修正之規定。

Section 3 Colours

The colours of this Organization and of each chartered Club shall be purple and gold.

第三段 顏色

本機構及每一個授證成立屬會均須採用紫色及金色。

Section 4 Slogan

Its Slogan shall be: Liberty, Intelligence, Our Nation's Safety.

第四段 標語

本機構的標語為：自由、智慧、我們國家民族的安全。

Section 5 Motto

Its Motto shall be: We Serve.

第五段 座右銘

本機構的座右銘為：我們服務。

ARTICLE V 第五條 Supremacy 最高地位

- (a) The Constitution and By-Laws of Lions Clubs International shall govern all matters not covered in this Constitution and the By-Laws made thereunder.
- (a) 本憲章及其附則規程如有未盡之處，悉依國際獅子會之憲章及附則規程處理。
- (b) The Standard Form District Constitution and By-Laws shall govern the District unless otherwise amended as provided herein and in the By-Laws annexed hereto so as not to conflict with the International Constitution & By-Laws and policies of Lions Clubs International. Whenever there may exist a conflict or a contradiction between the provisions set out in the Constitution and By-Laws of the District and the International Constitution and By-Laws, then those set out in the latter shall govern.
- (b) 除非經本憲章暨附則規程修訂，且其內容並不與〈國際憲章暨附則規程〉、〈國際獅子會政策〉抵觸，否則，國際獅子會之〈區憲章暨附則規程標準版〉所載條款，在本區中具管轄之權力。每當〈區憲章暨附則規程〉之規定與〈國際憲章暨附則規程〉存有衝突或矛盾時，應以後者之規定為管轄準則。

ARTICLE VI 第六條 District Organization 本區之組織

Section 1 Regions and Zones

The District Governor may divide the District into Regions of two or more Zones. Each Zone should consist of four (4) to eight (8) Clubs and may be expanded giving due regard to the geographical locations of the Clubs and any newly chartered Clubs. All such Regions and Zones shall be subject to change by the District Governor. Each Region may have a Region Chairperson and each Zone a Zone Chairperson appointed by the District Governor.

第一段 分區及分域

總監可就本區各獅子會之地理位置，將其劃分為由兩個或兩個以上分域組成的若干個分區。每個分域應由四（4）至八（8）個屬會組成，並可因應屬會之地域位置及可增創的新屬會而增加屬會數目。總監可隨時調整各分區及分域之劃分。每分區設分區主席一人，每分域設分域主席一人，由總監委任之。

Section 2 Appointment of Region/Zone Chairpersons

The District Governor shall appoint, by the time he/she takes office, one Region Chairperson for each Region and one Zone Chairperson for each Zone in the District.

Section 3 Qualifications for a Region Chairperson

A Region Chairperson shall be an Active Member in good standing of a chartered Lions Club in good standing in the District and have served:

- (a) As President of a Lions Club for a full term or major portion thereof, and as a member of the Board of Directors of a Lions Club for not less than two (2) additional years; and
- (b) Have served or will have served at the time of taking office as Region Chairperson as a Cabinet Secretary and/or Cabinet Treasurer or Zone Chairperson for a full term or major portion thereof.
- (c) Region Chairperson may serve no more than three (3) cumulative years in said position.

Section 4 Qualifications for a Zone Chairperson

A Zone Chairperson shall be an Active Member in good standing of a chartered Lions Club in good standing in the District and have served as President of a Lions Club for a full term or major portion thereof, and as a member of the Board of Directors of a Lions Club for not less than two (2) additional years. And Zone Chairperson may serve no more than three (3) cumulative years in said position.

第二段 分區/分域主席之委任

總監就任時，須在區內每一分區委任一位分區主席，及在區內每一分域指派一位分域主席。

第三段 分區主席資格

分區主席必須隸屬本區內一個資格完備的獅子會，其本人亦必須是一個資格完備的獅子會會員，並須：

- (a) 曾任一個獅子會之會長，足一屆或其大部份，及另加任一個獅子會之董事，不少於兩年；以及
- (b) 於接任分區主席時，曾任區秘書及/或區司庫，或分域主席，足一屆或其大部份。
- (c) 分區主席不可連續擔任同一職位超過三（3）年。

第四段 分域主席資格

分域主席必須隸屬本區內一個資格完備的獅子會，其本人亦必須是一個資格完備的獅子會會員，並須曾任一個獅子會之會長，足一屆或其大部份，及另加任一個獅子會之董事，不少於兩年。另外，分域主席不可連續擔任同一職位超過三（3）年。

ARTICLE VII 第七條 Officers and District Cabinet 區職員及區務委員會

Section 1 Officers

The Officers of the District shall be the District Governor, the Immediate Past District Governor, the First Vice District Governor, the Second Vice District Governor, the Cabinet Secretary-Treasurer or the Cabinet Secretary, the Cabinet Treasurer, the Region Chairpersons and the Zone Chairpersons. Each such Officer shall have to be a member in good standing of a Lions Club in good standing in the District.

Section 2 District Cabinet

The District shall have a District Cabinet composed of the District Governor, the Immediate Past District Governor, the First and Second Vice District Governors, the Region Chairpersons, the Zone Chairpersons, the Cabinet Secretary-Treasurer or the Cabinet Secretary and the Cabinet Treasurer and such other Club members as may be included in this section as amended in accordance with the amendment procedures contained herein. In addition, the Global Membership Team District Coordinator, Global Leadership Team District Coordinator, Global Service Team District Coordinator, Global Extension Team District Coordinator, District Marketing Chairperson and LCIF district coordinator may be members of the District Cabinet. Each such Cabinet member shall be a member in good standing of a Lions Club in good standing in the District. In the event a Leo or Leo-Lion is appointed to the position of Leo/Leo-Lion

第一段 區職員

本區的區職員包括總監、上屆總監、第一副總監、第二副總監、區秘書-司庫或區秘書、區司庫、分區主席及分域主席。每一位區職員必須隸屬本區內一個資格完備的獅子會，其本身亦必須是一個資格完備的獅子會會員。

第二段 區務委員會

本區設區務委員會，其組成包括總監、上屆總監、第一及第二副總監、區秘書-司庫或區秘書、區司庫、分區主席、分域主席，以及依從本文所載〈修訂程序〉而修訂、在本段中加設於區務委員會之其他屬會會員。除此以外，全球會員發展團隊區協調員（以下簡稱「GMT 區協調員」）、全球領導開發團隊區協調員（以下簡稱「GLT 區協調員」）、全球服務團隊區協調員（以下簡稱「GST 區協調員」）、全球新會發展團隊區協調員（以下簡稱「GET 區協調員」）、區行銷主席及獅子會國際基金會區協調員（以下簡稱「LCIF 區協調員」），均可以是區務委員會中成員。每一位區務委員會成員必須隸屬本區內一個資格完備的獅子會，其本身亦必須是一個資格完備的獅子會

Cabinet Liaison, the position would serve as a non-voting advisor to the Cabinet.

Section 3 Election/Appointment of District Cabinet

The District Governor, First Vice District Governor and Second Vice District Governor shall be elected at the Annual District Convention of the District. The District Governor shall appoint, by the time he takes office, the Cabinet Secretary-Treasurer or the Cabinet Secretary and the Cabinet Treasurer, one Region Chairperson for each region, one Zone Chairperson for each zone, in the District, Global Membership Team District Coordinator, Global Leadership Team District Coordinator, Global Service Team District Coordinator, Global Extension Team District Coordinator, Sergeant At Arms and such other Club members as may be included in the District Cabinet.

Section 4 Removal

Members of the District Cabinet other than the District Governor, First Vice District Governor and Second Vice District Governor may be removed from office for cause by the affirmative vote of two-thirds (2/3) of the entire number of the District Cabinet.

會員。如果某位青少獅或青獅獅友被任命為青少獅/青獅獅友內閣聯絡員，該職位可作為區務委員會不具有選舉權的顧問。

第三段 區務委員會的選舉/委任

總監、第一及第二副總監須於每年區年會區內中選出。總監就任時須於區內委任區秘書-司庫或區秘書、區司庫、每一分區中一位分區主席、每一分域中一位分域主席、GMT 區協調員、GLT 區協調員、GST 區協調員、GET 區協調員、糾察，及其他可以容納進入區務委員會之屬會會員。

第四段 免職

經由全體區務委員會成員的三分之二 (2/3) 投票贊成，區務委員會之成員皆可因故被免職；惟總監、第一及第二副總監除外。

ARTICLE VIII 第八條 Cabinet Vacancies 區職員之出缺

Section 1 Vacancy in the office of District Governor

- (a) In the event of a vacancy in the office of District Governor, the First Vice District Governor shall act for the time being as District Governor and shall perform the duties of, and have the same authority as, the District Governor, pending the office being filled in accordance with the provisions of the International Constitution and By-Laws as follows.
- (b) The Immediate Past District Governor, First and Second Vice District Governors, the Region Chairpersons, Zone Chairpersons, the Cabinet Secretary-Treasurer or the Cabinet Secretary and the Cabinet Treasurer and Past District Governors, Past International Presidents and Past International Directors in the District shall convene at a date, time and place called and determined by the Immediate Past District Governor to select a replacement for recommendation to the International Board of Directors.
- (c) In order for a Lion to be eligible and qualified to be selected to fill a vacancy in the office of District Governor, he/she must:
 - (i) Be an Active Member in good standing of a chartered Lions Club in good standing in the District; and
 - (ii) Have served or will have served at the time he/she takes office as District Governor:
 - (aa) As officer of a Lions Club for a full term or major portion thereof; and
 - (bb) As a member of the District Cabinet for two (2) full terms or major portion thereof.
 - (cc) With none of the above being accomplished concurrently.

Section 2 Vacancy in the office of First or Second Vice District Governor

第一段 總監之出缺

- (a) 若總監之職位在其任內出缺，由第一副總監在當其時署任總監，履行總監之職責並具備相同之權力，以待總監之空缺、根據國際獅子會〈憲章及附則規程〉中（如下述）的條款遞補。
- (b) 上屆總監、第一及第二副總監、分區主席、分域主席、區秘書-司庫或區秘書、區司庫，聯同區內前總監、前國際總會會長、前國際理事，須召開會議選出遞補人選向國際理事會推薦。會議召開日期、時間及地點，由上屆總監決定。
- (c) 遞補總監職位的獅友必須具備下述資格：
 - (i) 隸屬本區內一個資格完備的授證成立獅子會，其本身亦是一個資格完備的獅子會會員。
 - (ii) 曾經擔任，或於其就任總監時將會是曾經擔任，下列各職：
 - (aa) 一個獅子會的職員，達至其任期屆滿或大部分任期屆滿，以及
 - (bb) 擔任區務委員會成員兩（2）年，達至其任期屆滿或大部分任期屆滿；
 - (cc) 而上述各職位並非同時擔任。

第二段 第一或第二副總監之出缺

- (a) In the event of a vacancy arising in the office of First or Second Vice District Governor, the District Governor shall convene a meeting of the members of the existing Cabinet as provided for in the International Constitution and By-Laws and all past International officers who are members in good standing of a chartered Lions Club in good standing in the District. It shall be the duty of the attendees at this meeting to appoint a qualified Club member, qualified as set forth herein, as First or Second Vice District Governor (as the case may be) for the remainder of the term. In filling said vacancy, it shall be the duty of the District Governor, or if not available, the most recent Past District Governor who is available, to send out invitations to attend said meeting and it shall also be his/her responsibility to preside as chairperson of the meeting. The chairperson shall convey the results to the International office within seven (7) days together with evidence of invitations sent and meeting attendance. Each Lion who is entitled to receive an invitation to attend and is present at said meeting shall be entitled to cast one vote for the Lion of his/her choice.
- (a) 若第一或第二副總監之職位在其任內出缺，總監應召開會議，被召集者包括按〈國際憲章及附則規程〉所規定之區職員，以及國際獅子會在區內所有前任之職員，後者必須隸屬本區內一個資格完備的授證成立獅子會，其本身亦必須是一個資格完備的獅子會會員。該會議出席者之職責為：委任一位合乎資格的獅子會會員遞補第一或第二副總監空缺中所餘任期。為填補此空缺，總監有責任寄出參加會議邀請函並負責主持該會議。若總監無法執行，則由最近卸任的前總監來執行。主席應於會議結束後七（7）天內將會議結果、連同會議邀請函及出席人名單，送達國際獅子會。每位應邀請並出席該會議之獅子會會員，有權投一票給予其所選擇的獅子會會員。
- (b) In order for a Lion to be eligible and qualified for selection to fill a vacancy in the office of First or Second Vice District Governor (as the case may be), he/she must
- (b) 遞補第一或第二副總監職位的獅子會會員，必須具備下述資格：
- (i) Be an Active Member in good standing of a chartered Lions Club in good standing in the District; and
- (i) 隸屬本區內一個資格完備的授證成立獅子會，其本身亦是一個資格完備的獅子會會員；及
- (ii) Have served or will have served at the time he/she takes office as First or Second Vice District Governor (as the case may be):
- (ii) 在其出任第一或第二副總監時，曾經擔任或將會是曾經擔任下列各職：
- (aa) As officer of a Lions Club for a full term or major portion thereof; and
- (aa) 一個獅子會的董事會成員達至其任期屆滿或大部分任期屆滿，以及
- (bb) As a member of the District Cabinet for a full term or major portion thereof.
- (bb) 區職員，達至其任期屆滿或大部分任期屆滿；
- (cc) With none of the above being accomplished concurrently.
- (cc) 而上述各職位並非同時擔任。

Section 3 Other vacancies

Any vacancy in office in the Cabinet except that of District Governor and First and Second Vice District Governors shall be filled by appointment from the District Governor for the unexpired term.

第三段 其他職位之出缺

除總監及第一及第二副總監以外，其他區職員之空缺，應由總監委任人員填補空缺，至原任期屆滿為止。

Section 4 Cessation of Term of Office

- (a) If any District Officer shall cease to be a Lion in good standing in the District or shall reside abroad, his term of office shall thereupon automatically cease and the District Governor shall appoint a successor to fill the office.
- (a) 任何區職員若喪失完備資格，或遷居至本區領域以外，其任期立即自動終止，總監須委任適當人選填補其職位。
- (b) If any Region Chairperson or Zone Chairperson shall cease to be a member of a Club in the Region or Zone from which he/she has been appointed, his/her term of office shall automatically cease and the District Governor shall appoint a successor to fill the office.
- (b) 任何分區主席或分域主席如退出其所管轄分區或分域內之獅子會，其任期立即自動終止，總監須委任適當人選填補其職位。

ARTICLE IX 第九條

District Committees 區委員會

Section 1 District Governor's Advisory Committees

A District Governor's Advisory Committee shall be formed in each Zone with the Zone Chairperson and the Presidents and Secretaries of the Clubs in the Zone, and shall be presided over by the Zone Chairperson. At a date, time and place decided upon by the Zone Chairperson, the Committee shall hold a first meeting which shall be within ninety (90) days after the adjournment of the preceding International Convention; a second meeting shall be held during November/December; a third meeting during February/March; and a fourth meeting approximately thirty (30) days prior to the District Convention.

Section 2 District Global Action Team

Chaired by the District Governor and includes the GMT District Coordinator, GST District Coordinator, GLT District Coordinator and GET District Coordinator and is supported by the District Marketing Chairperson. The District Global Action Team develops and initiates a coordinated plan to help Clubs in the District expand humanitarian service, achieve membership growth, and develop future leaders. It meets regularly to discuss the progress of the plan and initiatives that may support the plan, collaborates with members of the District's Global Action Team to learn about initiatives and best practices, shares activities, achievements and challenges with members of the District Global Action Team, attends the District Governor Advisory Committee meeting and other Zone, Region, District meetings that feature service, membership or leadership initiatives to share ideas and gain knowledge that may be applied to Club practices.

Section 3 District Governor's Honorary Committee

There shall be a District Governor's Honorary Committee composed of all Past District Governors resident in the Territory of the District who are members in good standing of Clubs in good standing within the District. This Committee shall meet when and as called upon by the District Governor to advise the District Governor on matters affecting the District's welfare. It shall act under the direction of the District Governor in the promotion of harmony throughout the District. The Committee Chairperson shall be appointed by the District Governor, and shall attend meeting of the Cabinet when requested by the District Governor.

Section 4 Other Committees

The District Governor may from time to time appoint such Committees as he thinks fit to deal with specific matters within the District on either standing or ad hoc basis with power reserved to the District Governor to remove, suspend, re-instate and re-appoint any Chairperson and/or member in such Committees, and/or to fill any vacancy, if and when circumstances require. This Section shall not apply to Convention Committees which shall be governed by the By-Laws.

第一段 總監諮詢委員會

每一分域須設立一個「總監諮詢委員會」，由該分域之分域主席與分域內所屬獅子會之會長及秘書組成，並由該分域主席出任會議主席。首次會議須在當屆國際年會閉幕後九十天內舉行，其日期、時間及地點由分域主席決定；第二次會議應在十一月至十二月舉行；第三次會議應在二月至三月舉行；第四次會議應在區年會開幕約三十天之前舉行。

第二段 區全球行動團隊

「區全球行動團隊」由總監擔任主席，其組織包括 GMT 區協調員、GST 區協調員、GLT 區協調員，以及 GET 區協調員，並得到區行銷主席的支持。其任務為制定和啟動一致的協調計劃，幫助屬會擴展人道服務、成就會員會籍增長、以及培育未來的領導者。該團隊定期舉行會議，討論上述計劃的進展、以及一些可能支持這些計劃之倡議；團隊各成員互相合作，以了解該些倡議及其最佳執行方法，彼此分享活動、成就、挑戰，參加總監諮詢委員會會議以及其他具服務、會籍、領導等性質的分區、分域、區會議，並交流意見心得，以至獲取可能適用於屬會活動的知識。

第三段 總監榮譽諮詢委員會

本區設「總監榮譽諮詢委員會」，由所有居留在港之前任總監組成。其中各成員皆須隸屬本區內一個資格完備的獅子會，其本身亦必須是一個資格完備的獅子會會員。此委員會在總監召集時開會，向總監於有關本區福祉事務上提供意見。此委員會須在總監指導之下行動，以促進本區整體的和諧。委員會主席由總監委任，並須在總監要求時，列席區務委員會之會議。

第四段 其他委員會

總監若認為適當，可不時委任其他常設性或臨時性之委員會，處理本區一些特別指定事務；總監同時亦具有保留之權力，在環境有需時，可將任何委員會之主席及/或委員撤職、暫停其職、恢復其職位、重新委任之；及/或填補任何空缺。區年會各委員會不屬本節處理，由〈附則規程〉管轄。

ARTICLE X 第十條

Lions Affiliated Organizations 獅子會聯屬機構

From time to time the District may affiliate itself with other benevolent and/or charitable organizations or government bodies to undertake long-term projects with aims and objectives acceptable to

本區可不時與其他慈善機構及/或政府部門共同聯屬，以進行一些與國際獅子會目標及宗旨相符之長期計劃。若此等機構或部門之章程有需，總監可在本區的獅子會會員中作出委任，成為

the Lions Clubs International. Where the constitution of such organizations or bodies requires, the District Governor shall appoint among the Lions in the District representatives to act on behalf of the District and to serve on the Board or in any other position in such organizations or bodies. The District Governor shall have power to remove, suspend, reinstate and/or reappoint any such representatives, and/or to fill any vacancy, if and when circumstances require.

本區之代表，出任此等機構或部門之董事或其他職位。總監在須要時有權撤除任何受委代表、暫停其職、恢復其位、及/或重新委任之；亦有權填補任何空缺。

ARTICLE XI 第十一條 District Convention 區年會

Section 1 Date, Time and Place

An Annual Convention of the District shall be held in each year not later than the 15th of May, in Hong Kong unless otherwise resolved by the immediately preceding annual convention of the District, and at a date, time and place to be fixed by the District Governor.

第一段 日期，時間，地點

除非在之前一屆之區年會中另有其他議決，本區應於每年五月十五日以前，在香港召開年會，其日期、時間及地點由總監決定。

Section 2 Club Delegates Formula

- (a) Each chartered Club in good standing in Lions Clubs International and in the District shall be entitled in each annual convention of the District to one (1) delegate and one (1) designated alternate for each ten (10) members who have been enrolled for at least one year and a day in said Club or major fraction (hereinafter defined) thereof, as shown by the records of the International Office on the first day ("the record date") of the month last preceding that month during which the convention is held, PROVIDED, however, that each such Club shall be entitled to at least one (1) delegate and one (1) such alternate; and FURTHER PROVIDED, that any Club which is newly chartered, and any other chartered Club which takes in new members prior to the convening of any such convention, shall have its delegate quota determined on the basis of members who have been enrolled for at least one year and a day in said Club on such record date in the records of the International Office. All eligible delegates and alternates must be members in good standing of a Club in good standing in the District.
- (b) Each Club member in good standing of a chartered Club in good standing in the District, who has at sometime in the past served, or is serving, as International President, or as an International Director, of Lions Clubs International, shall be entitled to full delegate privileges at each annual Convention of the District. No such Past International President or Past International Director shall be counted as a delegate of his Club, in the Club Delegate Formula as provided in this Section, for any such Convention.
- (c) Although a member-at-large shall not be eligible to hold office or to vote in any International Convention or District Convention, in arriving at the delegate entitlement for a Club, all Club members therein are counted, including members-at-large.
- (d) The major fraction referred to in this Section shall be five or more members.
- (e) Any Lions Club owing the District statutory dues (as distinct from voluntary contributions) amounting to the sum of HK\$2,000 or above, on the last day of March immediately preceding the District Convention, shall not be qualified to take part at the said

第二段 屬會代表計算公式

- (a) 每一個授證成立獅子會，若在國際獅子會及本區中資格完備，皆可選派代表在一個區年會中出席。可選派代表之人數，視乎該會在年會舉行日當月、之前的那一個月之首天（以下簡稱「記錄日期」）、根據國際獅子會名冊登記在該會中已屆滿「一年另加一天會籍」會員之人數而定。憑每十位獅子會會員之數或其「大部份比率」（「大部份」的釋義見後文），可委派代表一人及其指定之缺席後補代表一人。惟須在此附加但書：無論如何，每一上述獅子會必有權委派代表最少一人及如上述之缺席後補代表一人。又再附加但書：在上述記錄日期後才授證成立之新獅子會，以及任何授證成立獅子會如在舉行區年會前加入新會員，均須根據上述國際獅子會之名冊登記，按照該會在記錄日期上、已屆滿「一年另加一天會籍」會員之人數，計算其法定之代表名額。所有代表及其缺席後補代表，必須隸屬本區內一個資格完備的獅子會，其本身亦必須是一個資格完備的獅子會會員，方符合資格。
- (b) 每位正在擔任或過去曾擔任國際獅子總會之國際總會長、或國際理事職位者，若隸屬本區內一個資格完備的獅子會，其本身亦是一個資格完備的獅子會會員，於本區年會中均具有出任為代表之權利。且其代表之資格，並不包括在其所屬獅子會法定之代表名額內。
- (c) 留籍會員雖無資格在任何國際獅子會年會或區年會中擔任職務或投票，但可列入其所屬獅子會的會員名額內，以計算法定代表人數。
- (d) 本段內上文所述「大部份比率」是指五個或以上會員之數。
- (e) 任何獅子會若積欠本區徵收之費用（有別於自願捐獻款項），欠款額達至港幣貳仟元或以上，而在年會前之三月份最後一天仍未清繳者，該會將喪失參加是屆區年會之資格，不得選派代表出席區年會，亦不得提名總監，第一副

District Convention either through delegate representation or in the nomination of candidate for District Governor, First Vice District Governor and/or Second Vice District Governor, PROVIDED, however, that delinquent dues may be paid and good standing acquired at any time up to fifteen (15) days prior to the close of the credential certification, as such closing time shall be established by the rules of the District Convention.

Section 3 Quorum and Vote

- (a) The attendance in person of a majority of the delegates registered at a District Convention shall constitute a quorum at any session thereof.
- (b) Each certified delegate present in person at a District Convention shall be entitled to cast one vote only for each office to be filled, and one vote only on each question submitted to, the District Convention.
- (c) Unless otherwise specified herein, the affirmative vote of a majority of the delegates voting on any question shall be the act of the District Convention. For the purpose of any voting, a majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions.

總監及/或第二副總監參選人。但在區年會所定「審核資格時限」屆滿至少 15 天之前的任何時間若清繳欠款，可回復完備資格。代表身份「審核資格時限」之截止日，由個別年會設規則訂立之。

第三段 法定開會最低人數及投票

- (a) 在區年會之任何會議中，均以達到「登記代表人總數」過半數之親身出席者為法定開會最低人數。
- (b) 每位親身出席經身份認證的代表，可在每一職位之選舉中投一（1）票，以及在區年會每項待表決之議案中投一（1）票。
- (c) 除另有規定外，區年會中任何議題之決議，應以大多數之贊同票為準。所謂「大多數」，是指有效投票總數之半以上，空白票及棄權票不計。

ARTICLE XII 第十二條 District Dispute Resolution Procedure 區糾紛之解決程序

All disputes or claims arising from provisions of the District Constitution and By-Laws or any policy or procedure adopted from time to time by the District Cabinet, or any other internal Lions district matters that cannot be satisfactorily resolved through other means, arising between any clubs in the District, or any club(s) and the District administration, shall be resolved in accordance with the Dispute Resolution Procedures established by the International Board of Directors.

所有有關〈區憲章與附則規程〉發生之糾紛或抗議，或源於區務委員會不時通過的任何政策或程序，或有關其他任何區內部會務，因本區內任何屬會之間、或本區與屬會之間，所產生的行政事務，無法透過任何方式滿意地解決，應依照國際理事會所訂立的〈糾紛解決程序〉來處理。

ARTICLE XIII 第十三條 Amendments 修訂

Section 1 Amending Procedure

This Constitution may be amended only at a District Convention of the District by resolution reported by the Convention Committee on Constitution and By-Laws and passed by the affirmative vote of two-thirds (2/3) of the votes cast.

第一段 修訂程序

本〈憲章〉，必須經由本區年會憲章及附則規程委員會建議，在本區的區年會時，以三分二以上之贊成票決議通過，方能修訂。

Section 2 Automatic Update

Any amendments to the International Constitution and By-Laws at any International Convention of Lions Clubs International that would have an effect on this District Constitution and By-Laws shall automatically be updated in this District Constitution and By-Laws immediately after the International Convention at which such amendment is passed.

第二段 自動更新

國際獅子會之〈憲章及附則規程〉如經國際獅子會年會通過，作出任何修訂，影響到本區〈憲章及附則規程〉者，則該項修訂於上述國際年會閉幕後，立即自動更新本區之〈憲章及附則規程〉。

Section 3 Notice

Any Club may propose one or more amendment(s) to the Convention Committee on Constitution and By-Laws, but no such amendment shall be so reported or voted upon unless the same shall have been furnished in writing by the proposing Club to the

第三段 通告

本區任何獅子會均可向區年會憲章及附則規程委員會，提出修訂本〈憲章及附則規程〉的建議；惟上述建議必須在區年會舉行日最少六十天前，由建議的獅子會以書面方式遞交區年

Convention Committee on Constitution and By- Laws not less than sixty (60) days prior to the date of the District Convention. The said Committee shall study such amendments and may improve the wording thereof with the consent of the proposing Club. If and when the proposed amendments are found in order, the said Committee shall circulate them together with their findings to all the Clubs in the District at least thirty (30) days prior to the date of the District Convention with notice that the amendments will be voted upon at the District Convention.

Section 4 Effective Date

This Constitution made thereunder shall come into force from 1st July following the District Convention at which the same are adopted.

會憲章及附則規程委員會。區年會憲章及附則規程委員會須將所提出之修訂建議加以研究，並可在提議者同意下將其文字增修刪改。一經審訂，區年會憲章及附則規程委員會須將修訂草案，連同該委員會研究結果，於區年會舉行日最少三十天前，通告本區所有獅子會，並告知該項修訂草案將於區年會中提出表決。

第四段 生效日

本〈憲章〉經區年會通過後，即於該區年會閉幕後之七月一日開始生效施行。

BY-LAWS 附則規程

ARTICLE I 第一條

Duties of District Officers/Cabinet 區職員/區務委員會之職責

Section 1 District Governor

Under the general supervision of the International Board of Directors, they shall represent the Lions Clubs International in their District. In addition, they shall be the chief administrative officer in their District and shall have direct supervision over the First and Second Vice District Governor, Region Chairpersons, the Zone Chairpersons, the Cabinet Secretary-Treasurer and such other Cabinet members as may be provided for in this District Constitution and By-Laws. Their specific responsibilities shall be to:

- (a) Further the purposes of this Organization, resulting in membership growth in the District.
- (b) Oversee the District Leadership Team members to implement current District action plans focused on and working towards the successful achievement of District goals.
 - (1) Charter new Lions Clubs.
 - (2) Ensure effective Club operation.
 - (3) Achieve net membership growth.
 - (4) Provide leadership development and skills training at the Club and District level.
 - (5) Encourage Clubs to conduct and report meaningful humanitarian service.
 - (6) Support and promote Lions Clubs International Foundation and encourage Club and member contributions to Lions Clubs International Foundation.
- (c) Serve as the Global Action Team District Chairperson to administer and promote membership growth, new Club development, leadership development and humanitarian service to Clubs throughout the District.
- (d) Oversee the administrative operation of the District.
 - (1) Effectively manage District events to meet member needs.
 - (2) Exercise such supervision and authority over Cabinet officers and District committee appointees as is provided in this District Constitution.
 - (3) Deliver, in a timely manner, at the conclusion of their term in office, the general and/or financial accounts, funds and records of the District to their successor in office.
 - (4) Submit a current itemized statement of total District receipts and expenditures to the District Convention.
 - (5) Report to Lions Clubs International all known violations of the use of the association's name and emblem.
- (e) Guide Clubs to operate in accordance with the International Constitution and By-Laws, support activities that improve member retention and remain in good standing with this Organization.
 - (1) Ensure that each Lions Club in the District be visited in-person (or virtually if necessary) by the District Governor, a District Cabinet member, or a Lion appointed by the District

第一段 總監

在國際理事會一般的督導下，在本區中代表國際總會。此外，總監應是本區的首席行政主管，並應直接督導第一及第二副總監、分區主席、分域主席、區秘書-司庫，以及本區憲章及附則所規定的其他區職員。其具體職責應為：

- (a) 發揚本機構之目的，實現本區中的會員增長。
- (b) 監督區領導發展團隊成員執行目前的區行動計劃，專注並努力於成功地實現本區目標。
 - (1) 授證新的獅子屬會。
 - (2) 確保有效的屬會運作。
 - (3) 實現會員淨增長。
 - (4) 在屬會和區層面提供領導發展和技能培訓。
 - (5) 鼓勵屬會舉辦和報告有意義的人道主義服務。
 - (6) 支持和促進獅子會國際基金會，並鼓勵屬會和會員向獅子會國際基金會捐款。
- (c) 擔任全球行動團隊區主席，管理和向本區的屬會宣傳會員成長、新屬會發展、領導發展和人道主義服務。
- (d) 監督本區的行政運作。
 - (1) 有效管理區的活動，以滿足會員需求。
 - (2) 按本區憲章的規定，對區職員和區委員會成員執行督導和行使權力。
 - (3) 在任期結束時，及時將本區的一般和/或財務帳目、資金、記錄移交給其繼任者。
 - (4) 於區年會中，遞呈最新的區總收入和總支出的明細表。
 - (5) 向國際獅子會報告所有已知的違規使用國際獅子會的名稱與標誌的行為。
- (e) 指導屬會按照《國際憲章及附則》運作，支持提高會員保留率的活動，並在本機構中保持信譽良好的地位。
 - (1) 確保總監、區職員，或總監委派的獅友每年至少一次親自（或在必要時以虛擬方式）拜訪本區內的每個屬會，以促進成功的屬會管理。

Governor no less than once every year to facilitate successful administration of the Club.

- (2) With the assistance of the Region Chairpersons and Zone Chairpersons, monitor the viability of each Club in the District to ensure each Club remains in good standing, meets the needs of its members and supports the objectives of this Organization.
 - (3) Promote harmony and resolve conflicts among and within the chartered Lions Clubs using appropriate methods.
 - (f) Preside, when present, over the District Convention and Cabinet and other meetings.
 - (g) Perform such other functions and acts as shall be required of them by the International Board of Directors.
- (2) 在分區主席和分域主席的協助下，監督區內每個屬會的狀況，以確保每個屬會皆保持信譽良好的地位，滿足其會員的需求，並支持本機構的目標。
 - (3) 使用適當的方法，促進授證獅子會之間與會內的和諧，並解決衝突。
 - (f) 主持區年會、區務委員會會議和其他會議。
 - (g) 履行國際理事會要求的其他任務和工作。

Section 2 First Vice District Governor

The First Vice District Governor, subject to the supervision and direction of the District Governor, shall be the chief administrative assistant and representative of the District Governor. Their specific responsibilities shall be, but not limited to,

- (a) Further the purposes of this Organization, resulting in membership growth in the District.
 - (b) Actively work towards the success of the current District plan.
 - (c) With the District Governor and Second Vice District Governor, review strengths and weaknesses of the District, refine and further develop a draft of the ongoing District plan focused on and working towards the successful achievement of District goals.
 - (d) Identify and prepare a highly effective team for subsequent years to develop and implement action plans for District goals.
 - (1) Understand the actions needed to accomplish District plans.
 - (2) Know the roles and responsibilities, resources, and Lions qualified to serve in roles.
 - (3) Ensure team members are adequately trained to perform in their specific roles.
 - (4) Work closely with Club leadership to identify future District leaders.
 - (e) Perform such duties and other directives as may be assigned by the District Governor or by the policy of the International Board of Directors.
 - (f) At the request of the District Governor, supervise other District committees.
 - (g) Actively participate in all Cabinet meetings, and conduct meetings in the absence of the District Governor.
 - (h) Become familiar with the duties of the District Governor so in the event of a vacancy in the office of District Governor they will be better prepared to assume the duties and responsibilities of said office.
 - (i) Participate in council of governors meetings as appropriate.
 - (j) Participate in the preparation of the District budget.
 - (k) Conduct Club visitation as the representative of the District Governor when requested by the District Governor.
 - (l) Work with the District Governor and the District Convention Committee to assist and plan the Annual District Convention and assist the District Governor to organize and promote other events within the District.
- (a) 發揚本機構之目的，實現在本區中的會員增長。
 - (b) 積極努力，使目前的行動計劃獲得成功。
 - (c) 與總監和第二副總監一起，審查本區的優點和弱點，完善和進一步擬定正在進行的區計劃草案，專注並致力於成功地實現區目標。
 - (d) 為未來的幾年確定並準備一個高效率的團隊，以擬定和執行區目標的行動計劃。
 - (1) 了解完成區計劃所需的行動。
 - (2) 了解角色和職責、資源，以及有資格擔任各角色的獅友。
 - (3) 確保團隊成員接受了充分的培訓，足以勝任其特定的角色。
 - (4) 與屬會的領導層密切合作，確定未來的區領導人。
 - (e) 履行可能由總監或國際理事會政策所分配的職責和其他指令。
 - (f) 應總監的要求，監督其他的區委員會。
 - (g) 積極參與所有的內閣會議，並在總監缺席的情況下主持會議。
 - (h) 熟悉總監的職責，以便在總監職位出現空缺時，將更佳地準備好承擔該職位的任務和責任。
 - (i) 在適當的時候參與總監議會會議。
 - (j) 參與區預算的準備工作。
 - (k) 應總監的要求，代表總監拜訪屬會。
 - (l) 與總監和區年會委員會一起，協助和籌劃區年會，並協助總監組織和推廣在區內的其他活動。

第二段 第一副總監

在總監的監督和指導下，第一副總監應為總監的首席行政助理和代表。其特定的職責應包括（但不限於）：

Section 3 Second Vice District Governor

The Second Vice District Governor, subject to the supervision and direction of the District Governor. Their specific responsibilities shall be, but not limited, to:

- (a) Further the purposes of this Organization, resulting in membership growth in the District.
- (b) Actively work towards the success of the current District plan.
- (c) Serve as District liaison (at the direction of the District Governor) to Region and Zone Chairpersons working towards successful Zone operations in support of Club health.
- (d) Become familiar with the strengths and weaknesses of the Clubs in the District and the resources that support Club development.
- (e) Prepare for role as District Governor.
 - (1) Become familiar with the duties of the District Governor.
 - (2) Assess and develop leadership skills.
 - (3) Understand District structure and Constitution and By-Laws and the resources available.
 - (4) Be aware of Club health indicators and assess Club strengths and weaknesses.
 - (5) Understand the programs offered by Lions Clubs International Foundation (LCIF).
 - (6) Prepare to conduct effective Club visitations.
- (f) Conduct Club visitation, as the representative of the District Governor, when requested by the District Governor.
- (g) Perform such duties and other directives as may be assigned by the District Governor or by the policy of the International Board of Directors.
- (h) Assist the District Governor and First Vice District Governor in planning and conducting the Annual District Convention.
- (i) At the request of the District Governor, supervise appropriate District committees.
- (j) Actively participate in all Cabinet meetings and conduct all meetings in the absence of the District Governor and the First Vice District Governor.
- (k) Participate in the preparation of the District budget.

Section 4 Cabinet Secretary-Treasurer

He/ she shall act under the supervision of the District Governor. Their specific responsibilities shall be to:

- (a) Further the Purposes of this Organization;
- (b) Perform such duties as are implied by the title of said office, including but not by way of limitation, the following:
 - (1) Keep an accurate record of the proceedings of all meetings of the Cabinet, and within fifteen (15) days after each meeting forward copies of the same to all members of the Cabinet, and the office of Lions Clubs International.
 - (2) Take and keep minutes of the District Convention and furnish copies of the same to Lions Clubs International, the District Governor and the Secretary of each club in the District.
 - (3) Make reports to the Cabinet as the District Governor or Cabinet may require.
 - (4) Collect and receipt for all dues and taxes levied on members and Clubs in the District, deposit the same in such bank or banks as the District Governor shall determine disburse the same by order of the District Governor.
 - (5) Keep accurate books and records of account, and minutes of all Cabinet meetings, and permit inspection of the same by

第三段 第二副總監

第二副總監接受總監的監督和指導。其特定的職責應包括（但不限於）：

- (a) 發揚本機構之目的，實現在本區中的會員增長。
- (b) 積極努力，使目前的行動計劃獲得成功。
- (c) （在總監的指導下）擔任分區和分域主席的區聯絡人，努力實現成功的分區運作，以支持屬會的健康。
- (d) 熟悉區內屬會的優點和弱點，以及支持屬會發展的資源。
- (e) 為擔任總監作好準備。
 - (1) 熟悉總監的職責。
 - (2) 評估和發展領導技能。
 - (3) 了解區結構、憲章及附則，以及可用的資源。
 - (4) 知道屬會的健康指標，評估屬會的優點和弱點。
 - (5) 了解獅子會國際基金會（LCIF）提供的計劃。
 - (6) 準備進行有效的屬會拜訪。
- (f) 應總監的要求，代表總監拜訪屬會。
- (g) 履行可能由總監或國際理事會政策所分配的職責和其他指令。
- (h) 協助總監和第一副總監計劃及舉辦區年會。
- (i) 應總監的要求，監督適當的區委員會。
- (j) 積極參與所有的內閣會議，並在總監和第一副總監缺席的情況下主持所有的會議。
- (k) 參與區預算的準備工作。

第四段 區秘書-司庫

在總監的監督及指示下，其具體職責應為：

- (a) 發揚本機構之目的。
- (b) 執行本職位所隱含之職責，包括但不限於下述：
 - (1) 保管所有區務委員會會議之準確記錄，並於每次會議結束後十五（15）日內，將各次會議記錄副本送全體區務委員會成員及國際獅子會。
 - (2) 記錄及保存區年會記錄，並提供副本給國際獅子會、總監及本區內各屬會之秘書；
 - (3) 應總監及區務委員會之要求編製報告給區務委員會；
 - (4) 收取本區各屬會及屬會會員之應付款及徵費，將其存入總監所指定之一家或多家銀行，並依照總監之指示支付；
 - (5) 保存真確賬冊與賬戶記錄，並允許總監、任何區職員或區內任何屬會（或其授權之任何代理人等）於任何

the District Governor, any Cabinet member and any club (or any authorized agent of any of them) at any reasonable time for any proper purpose. Upon direction of the District Governor or the Cabinet, they shall furnish any such books and records as requested to any auditor appointed by the District Governor.

- (6) Secure bond for the faithful performance of their duties in such sum and with such sureties as may be required by the District Governor.
 - (7) Deliver, in a timely manner, at the conclusion of their term in office, the general and/or financial accounts, funds and records of the District to their successor in office.
- (c) Perform such other functions and acts as may be required of each by directives of the International Board of Directors.
- (d) If separate offices of Cabinet Secretary and Cabinet Treasurer are adopted, the duties listed in (b) are to be attributed to each of the offices according to the nature of such duties.

Section 5 Global Service Team (GST) District Coordinator

Under the supervision of the District Governor, the GST District Coordinator is a member of the District Global Action Team. Their responsibilities include:

- (a) With the District team, develop and implement the District plan focused on and working to achieve District service and fundraising goals.
- (b) Work to increase the percentage of Clubs reporting service within the District.
- (c) Have knowledge of and encourage participation in LCI and LCIF service programs and grants, and the use of LCI service resources.
- (d) Act as the advocacy champion for the District, supporting Clubs as they raise awareness, educate their community, and advocate for change.
- (e) Share service success stories with Lions and the community to increase visibility and member satisfaction, attract new members, and encourage the sharing of best practices.
- (f) Work to identify potential leaders to participate in a service leadership role.

Section 6 Global Membership Team (GMT) District Coordinator

Under the supervision of the District Governor, the GMT District Coordinator is a member of the District Global Action Team. Their responsibilities include:

- (a) With the District team, develop and implement the District plan focused on and working to achieve District membership goals.
- (b) Train Club Membership Chairpersons on key tools and initiatives and encourage Clubs to create membership plans to improve recruitment and member satisfaction.
- (c) Support Club Membership Chairs with membership inquiries and provide prompt guidance in line with applicable policies.
- (d) Ensure that prospective members are promptly contacted, and referred to a suitable Club based on interest, availability, expectations, and other factors. If a suitable Club is not available, guidance and support to starting a new Club is provided unless a Global Extension Team District Coordinator has been appointed.
- (e) Work to identify potential leaders to participate in a membership leadership role.

合理時間就任何適當理由查閱之。在總監或區務委員會之指示下、應邀向總監所指派之任何審計人員提交此等賬冊與記錄。

- (6) 按總監要求之保證金金額及擔保者，就其職責之忠誠表現提供穩妥保證。
 - (7) 在任期結束時，及時將本區之一般及/或財務賬目、款項及記錄，移交給此職位之繼任者。
- (c) 依照國際理事會之指令，執行其他份內須處理之功能及行動。
- (d) 若本區採用區秘書及區司庫為分開之職位，其職責應當依照 (b) 之職位性質而分配。

第五段 全球服務團隊 (GST) 區協調員

在總監的監督下，GST 區協調員是區全球行動團隊的成員。其職責包括：

- (a) 與區團隊一起擬定並實施區計劃，專注並致力於實現區的服務和籌款目標。
- (b) 努力提高區內屬會報告服務的比例。
- (c) 了解並鼓勵參與 LCI 和 LCIF 的服務計劃和撥款，以及使用 LCI 的服務資源。
- (d) 作為本區的提倡者，支持屬會提高意識、教育社區，並提倡改變。
- (e) 與獅友和社區分享服務的成功故事，以提高知名度和會員滿意度、吸引新會員，並鼓勵分享最佳的實踐方法。
- (f) 努力尋找潛在的領導者，讓他們參與服務領導角色。

第六段 全球會員發展團隊 (GMT) 區協調員

在總監的監督下，GMT 區協調員是區全球行動團隊的成員。其職責包括：

- (a) 與區團隊一起擬定並實施區計劃，專注並致力於實現區的會員發展目標。
- (b) 為屬會會員發展主席提供培訓，介紹關鍵工具和倡議，並鼓勵分會擬定會員發展計劃，以改善招募和會員滿意度。
- (c) 支持屬會會員發展主席處理會籍方面的查詢，並根據適用的政策提供及時指導。
- (d) 確保及時聯絡有意加入的潛在會員，並根據興趣、可用性、期望和其他因素將潛在會員推薦給合適的屬會。如果沒有合適的屬會及沒有 GMT 區協調員的情況下，指導及支持創立一個新的屬會。
- (e) 努力尋找潛在的領導者，讓他們參與會員發展角色。

- (f) Provide retention strategies to Clubs in collaboration with Global Leadership Team and Global Action Team District Coordinators.
- (g) Confirm new members are provided an effective member orientation at the Club level, in collaboration with the District Leadership Team Coordinator and the Club officers.

Section 7 Global Leadership Team (GLT) District Coordinator

Under the supervision of the District Governor, the GLT District Coordinator is a member of the District Global Action Team. Their responsibilities include:

- (a) With the District team, develop and implement the District plan focused on and working to achieve District leadership development goals to hold training for Club Officers, Region and Zone Chairpersons, Certified Guiding Lions and others as appropriate.
- (b) Develop and execute an annual District learning and leadership development plan and report training in Learn.
- (c) Work to identify potential leaders to participate in service, membership or leadership roles.
- (d) Support and facilitate training at District events when appropriate.
- (e) Confirm new members are provided an effective member orientation at the Club level, in collaboration with the District Membership Team Coordinator and Club Officers.

Section 8 Global Extension Team (GET) District Coordinator

Under the supervision of the District Governor, the GET District Coordinator is a member of the District Global Action Team. Their responsibilities include:

- (a) Work with the District team (including the District Governor and Vice District Governors) to ensure new Club goals of the District are met and sustainable.
- (b) Identify opportunities to charter new Clubs in communities, or within groups of a larger community, that are not served or are underserved.
- (c) Collaborate with District Leadership to build a team capable of completing the tasks required in the successful chartering of new Clubs including membership recruitment, leadership development, and engagement in meaningful service projects.
- (d) Understand and communicate the process and policies of new Club development to team members and ensure that accurate information is conveyed to prospective members.
- (e) Enable the success of new Clubs by helping sponsor Clubs establish mentoring relationships with the new Club Officers and educating Guiding Lions on expectations of the new Club.
- (f) Train and involve Lions interested in new Club chartering to expand the District's ability to charter new Clubs.
- (g) Ensure new Club applications are complete, properly approved, and submitted efficiently.

Section 9 District Marketing Chairperson

Under the supervision of the District Governor, the District Marketing Chairperson is responsible for marketing and communications efforts and directly supports the District Global Action Team. Their responsibilities include:

- (f) 與全球領導開發團隊和全球行動團隊區協調員合作，為屬會提供會員保留策略。
- (g) 與 GLT 區協調員和屬會內閣合作，確保在屬會的層面上為新會員提供有效的會員研討。

第七段 全球領導開發團隊 (GLT) 區協調員

在總監的監督下，GLT 區協調員是區全球行動團隊的成員。其職責包括：

- (a) 與區團隊一起擬定並實施區計劃，專注並致力於實現區的領導發展目標，為屬會內閣、分區和分域主席、認證導獅和其他適當的人舉辦培訓。
- (b) 擬定和執行年度的區學習及領導發展計劃，並在 Learn（學習）中報告培訓活動。
- (c) 努力尋找潛在的領導者，讓他們參與服務、會員發展或領導發展的領導角色。
- (d) 適當時在區活動中支持和促進培訓。
- (e) 與 GMT 區協調員和屬會內閣合作，確保在屬會的層面上為新會員提供有效的會員研討。

第八段 全球新會發展團隊 (GET) 區協調員

在總監的監督下，GET 區協調員是區全球行動團隊的成員。其職責包括：

- (a) 與區團隊（包括總監和副總監）一起，確保新的屬會和區目標的成功實現和可持續性。
- (b) 在沒有服務或服務不足的社區或在一個大型的社區群體中，確立機會成立新的屬會。
- (c) 與區領導層合作，建立一個能夠完成創立新屬會所需任務的團隊，包括會員招募、領導發展，以及參與有意義的服務方案。
- (d) 了解並向團隊成員溝通新會發展的流程和政策，並確保將準確的資訊傳達給潛在會員。
- (e) 透過幫助贊助屬會與新屬會建立指導關係，並教育指導獅友對新屬會的期望，使新屬會獲得成功。
- (f) 培訓對新屬會授證感興趣的獅友，讓他們參與其中，以擴大本區授證新分會的能力。
- (g) 確保新屬會的申請是完整的，獲得適當的核准，並有效地提交。

第九段 區行銷主席

在總監的監督下，區行銷主席負責行銷和溝通工作並直接支持區全球行動團隊。其職責包括：

- (a) Work with the District team to identify and support opportunities for marketing large-scale events, programs, and initiatives.
 - (b) Collaborate directly with the GMT District Coordinator to direct any membership leads that come through marketing channels to appropriate Clubs.
 - (c) Support the District Governor and District Global Action Team with marketing and publicity guidance.
 - (d) Encourage Clubs within the District to apply for the Lions International Marketing Award.
 - (e) Support District funding opportunities.
 - (f) Manage District social media channels and websites, either directly or through an established district marketing committee.
 - (g) Maintain a full understanding of the Global Brand Guidelines.
 - (a) Champion appropriate and consistent use of global brand assets in all District activities.
 - (b) Support use of approved brand templates for story and publicity development.
 - (h) Encourage Clubs to fill the role of the Club Marketing Chairperson.
 - (a) Ensure consistent support for the Club Marketing Chairperson, holding meetings, trainings, and providing marketing guidance and best practices.
 - (i) Promote the good works and newsworthy stories of LCI and LCIF to Lions and members of the media, through social media channels, and to external audiences.
- (a) 與區團隊合作，尋找並支持對大規模行銷活動、項目和倡議的機會。
 - (b) 與 GMT 區協調員密切合作，領導所有會員相關工作，透過行銷渠道溝通到適當的屬會。
 - (c) 支持總監和區全球行動團隊，為其制定行銷和宣傳指南。
 - (d) 和總監一起審查國際獅子會行銷獎的提名申請。鼓勵本區內的屬會申請 Lions International 行銷獎。
 - (e) 支持本區獲得資金的機會。
 - (f) 管理本區社交媒體管道和網站，可以直接管理，或透過已建立的區行銷委員會來管理。
 - (g) 保持對全球品牌指南的全面理解。
 - (a) 在所有區活動中，確保全球品牌資產的適當運用和一致性。
 - (b) 支持使用經批准的品牌範本來講述故事和推動宣傳。
 - (h) 鼓勵屬會設置屬會行銷主席的職位。
 - (a) 確保對屬會行銷主席的持續支持，舉辦會議、培訓並提供行銷指南和最佳經驗。
 - (i) 以社交媒體為渠道，將 LCI 和 LCIF 的優秀工作和具有新聞價值的故事宣傳給媒體以及公眾人士。

Section 10 LCIF District Coordinator

The LCIF District Coordinator is nominated by the District Governor, and appointed by the LCIF Chairperson, to serve for a three-year term. This position serves as an ambassador for Lions Clubs International Foundation and reports directly to LCIF while working closely with District leadership. Their responsibilities include:

- (a) Ensure that their team of Club coordinators implement LCIF fundraising strategies
 - (b) Educate Lions about the importance and impact of LCIF locally, regionally, and around the world.
 - (c) Encourage Lions to support LCIF in all aspects of fundraising across the District.
 - (d) Be familiar with LCIF grant opportunities and educate Lions within the District on the various grants and projects supported by LCIF.
- (a) 確保其屬會協調員團隊實施 LCIF 籌款策略。
 - (b) 讓獅友了解 LCIF 在本地、區域和世界各地的重要性和影響。
 - (c) 鼓勵獅友在本區內的各方面籌款支持 LCIF。
 - (d) 熟悉 LCIF 撥款機會，並教育本區的獅友有關 LCIF 支持和各種撥款及方案。

Section 11 Leo/Leo-Lion Cabinet Liaison

The District Governor, in consultation with the District Leo Chairperson, may choose to appoint a Leo or a Leo-Lion to serve a one-year term in an official non-voting capacity. The Leo/Leo-Lion Cabinet Liaison shall represent the interests and perspectives of Leos and Leo-Lions and facilitate communication and connection between Leos and Lions. In areas with a Leo district, the role shall be filled by a Leo-Lion or Leo, who is a current or past Leo District President, Vice-President, Secretary, or Treasurer.

The District Governor shall assign the Leo/Leo-Lion Cabinet Liaison to the standing Cabinet committee(s) that would most benefit from a young adult voice. The cabinet liaison may remain on the same committee for the duration of the year or transition among committees as determined by the District Governor.

第十段 LCIF 區協調員

LCIF 區協調員是經總監提名，由 LCIF 主席委任，任期三年。本職位屬獅子會國際基金會的代表大使，與區領導密切合作，並直接向 LCIF 報告。其職責包括：

- (a) 確保其屬會協調員團隊實施 LCIF 籌款策略。
- (b) 讓獅友了解 LCIF 在本地、區域和世界各地的重要性和影響。
- (c) 鼓勵獅友在本區內的各方面籌款支持 LCIF。
- (d) 熟悉 LCIF 撥款機會，並教育本區的獅友有關 LCIF 支持和各種撥款及方案。

第十一段 青少獅/青獅獅友內閣聯絡員

總監與青少獅子區會區會長協商後，可以選擇指派一位青少獅或一位青獅獅友擔任為期一年，無投票權的內閣職位。青少獅/青獅獅友內閣聯絡員應代表青少獅和青獅的權益和觀點，並促進青少獅與獅子會之間的溝通和聯繫。在設有青少獅區的區中，該角色應由現任或前任青少獅區會長、區副會長、區秘書或區司庫的青獅獅友或青少獅來擔任。

總監應將青少獅/青獅獅友內閣聯絡員指派到最需要年輕人聲音的常設內閣委員會中。此內閣聯絡員可在一年期間留在同一個委員會，或者由總監決定轉到其他的委員會。

The responsibilities of the Leo/Leo-Lion Cabinet Liaison include:

- (a) Facilitate communication between Leos and Lions within the District.
- (b) Serve as a resource to District Cabinet Officers and assigned committee(s).
- (c) Coordinate with the District Leo Chairperson in the promotion of the Leo Club, Leo-Lion programs, and engagement opportunities for young people within the Lions' District.
- (d) Support District Leo Chairperson in conducting training for Leo District Officers.
- (e) Advocate for leadership and leadership training opportunities for Leos and Leo-Lions within Lions District activities.
- (f) Serve as support and point of contact for District Leos to explore Lions membership program opportunities.
- (g) Communicate with Leo District President, Leo/Leo-Lion council liaison (if appointed), and the constitutional area representative of the Leo Club Program Advisory Panel to collaborate on initiatives related to young people.
- (h) Assist in planning and integration of Leos and Leo-Lions in Lions District Convention, forum events and trainings.
- (i) Attend Leo District meetings as necessary.
- (j) Chair one District collaboration project between Leos and Lions.

Section 12 Region Chairperson

The Region Chairperson subject to the supervision and direction of the District Governor, shall be the chief administrative officer in their Region. Their specific responsibilities should be to:

- (a) Further the Purposes of this Organization, resulting in membership growth in the Region.
- (b) Actively work towards the success of the current District plan and encourage Club participation.
- (c) Supervise the activities of the Zone Chairpersons in their Region and such District committee chairperson as may be assigned by the District Governor.
- (d) Support Club health by identifying Club strengths and weaknesses and encouraging growth, leadership excellence and meaningful service.
 - (1) Be knowledgeable of tools available to support Club health.
 - (2) Conduct meaningful and effective Club visitations in coordination with the Zone Chairpersons as needed.
 - (3) Communicate with Clubs regularly to ensure effective operation.
 - (4) Support new Clubs.
 - (5) Utilize LCI Resources, Global Action Team Coordinators and LCIF Coordinators to support Club health.
- (e) Become familiar with District operations and enhance leadership skills as needed for advancement.
 - (1) Learn the District structure and the importance of each position.
 - (2) Assess personal leadership skills to encourage personal growth.
- (f) Perform such duties and other directives as may be required by the District officers or by the policy of the International Board of Directors

青少獅/青獅獅友內閣聯絡員的職責包括：

- (a) 促進本區內青少獅和獅友之間的溝通。
- (b) 作為區內閣和所在委員會的資源。
- (c) 與青少獅子區會區會長協調推廣青少獅會、青獅獅友計劃，並為獅子會本區內的年輕人提供參與機會。
- (d) 支持青少獅子區會區會長，舉辦培訓給青少獅子區會區內閣的培訓。
- (e) 在獅子會本區活動中，為青少獅和青獅獅友提倡領導能力和領導培訓的機會。
- (f) 作為區青少獅的支持和聯絡窗口，介紹獅子會會籍計劃。
- (g) 與青少獅子區會區會長、青少獅/青獅獅友議會聯絡員（若已指派）、青少獅會計顧問小組相對的憲章區代表溝通，以合作開展與年輕人有關的行動倡議。
- (h) 協助規劃和整合青少獅和青獅獅友參與獅子會的區年會、論壇活動和培訓。
- (i) 必要時參加青少獅子區會議。
- (j) 主持青少獅和獅子會之間的一項區合作項目。

第十二段 分區主席

在總監的監督及指示下，分區主席應為其所轄分區之行政主管，其特定職責應為：

- (a) 促進本機構的目的，實現在分區中的會員增長。
- (b) 積極努力，使目前的行動計劃獲得成功，並鼓勵屬會參與。
- (c) 督導分區內各分域主席及總監指定由其督導之各區委員會主席等之活動；
- (d) 透過確定屬會的優勢和劣勢及鼓勵成長、領導卓越和有意義的服務來支持分會的健康。
 - (1) 了解可用於支持分會健康的工具。
 - (2) 必要時，與分域主席協調，進行有意義且有效的屬會訪問。
 - (3) 定期與屬會會溝通，確保有效的運作。
 - (4) 支持新屬會。
 - (5) 利用 LCI 的資源、全球行動團隊協調員和 LCIF 協調員來支持屬會的健康。
- (e) 熟悉本區的運作，並提升領導才能以促進個人發展。
 - (1) 了解本區結構和各個職位的重要性。
 - (2) 評估個人領導技能以鼓勵個人成長。
- (f) 執行可能由區內閣或國際理事會的政策所指派的職責和其他指令。

Section 13 Zone Chairperson

The Zone Chairperson, subject to the supervision and direction of the District Governor and Region Chairperson, shall be the chief administrative officer in their Zone. Their specific responsibilities shall be to:

- (a) Further the Purposes of this Organization, resulting in membership growth in the Zone.
- (b) Actively work towards the success of the current District plan and encourage Club participation.
- (c) Serve as Chairperson of the District Governor's Advisory Committee (Zone Meeting) in their Zone and as such Chairperson to call regular meetings of said committee.
- (d) Support Club health by identifying Club strengths and weaknesses and encouraging growth, leadership excellence and meaningful service.
 - (1) Be knowledgeable of tools available to support Club health.
 - (2) Visit each Club in their Zone once or more during their term of office, reporting their findings to the District Governor and the Region Chairperson particularly with respect to weaknesses they may have discovered.
 - (3) Communicate with Clubs regularly to ensure effective operation.
 - (4) Support new Clubs.
 - (5) Utilize LCI Resources, Global Action Team and LCIF to support Club health.
 - (6) Endeavour to have every Club within their Zone operating under a duly adopted Club Constitution and By-Laws.
 - (7) Represent each Club in their Zone in any problems with the District or Lions Clubs International.
- (e) Become familiar with District operations and enhance leadership skills as needed for advancement.
 - (1) Learn the District structure and the importance of each position.
 - (2) Assess personal leadership skills to encourage personal growth.
- (f) Perform such duties and other directives as may be required by the District officers or by the policy of the International Board of Directors

Section 14 District Governor's Cabinet

The District Governor's Cabinet shall:

- (a) Assist the District Governor in the performance of his/her duties and in the formulation of administrative plans and policies affecting the welfare of Lionism within the District.
- (b) Receive, from the Region Chairpersons or other assigned District Cabinet members, reports and recommendations which concern the Clubs and Zones.
- (c) Supervise the collection of all dues and taxes by the Cabinet Treasurer, designate a depository(s) for said funds and authorize the payment of all legitimate expenses pertaining to the administration of the affairs of the District.
- (d) Secure, set the amount of and approve the surety company issuing, the surety bond for the Cabinet Secretary-Treasurer (if applicable).
- (e) Secure, semi-annually or more frequently, District financial reports from the Cabinet Treasurer and Cabinet Secretary (or Cabinet Secretary-Treasurer).

第十三段 分域主席

在總監和/或分區主席的監督和指導下，分域主席應為其分域的首席行政主管。其具體職責應為：

- (a) 促進本機構的目的，實現在分域中的會員增長。
- (b) 積極為當前區行動計劃的成功而努力，並鼓勵屬會參與。
- (c) 擔任其所屬分域之總監諮詢委員會主席(分域會議)，並召開該委員會之定期會議。
- (d) 透過確定屬會的優勢和劣勢及鼓勵成長、領導卓越和有意義的服務來支持屬會的健康。
 - (1) 了解可用於支持屬會健康的工具。
 - (2) 在其任期內，訪問其分域內的每個屬會一次或數次，並向總監和分區主席報告其結果，尤其是可能發現的劣勢。
 - (3) 定期與屬會溝通，確保有效的運作。
 - (4) 支持新屬會。
 - (5) 利用 LCI 的資源、全球行動團隊和 LCIF 協調員來支持屬會的健康。
 - (6) 積極促使其分域中的每個屬會都根據正式通過的屬會憲章及附則運作。
 - (7) 代表其分域內的每個屬會處理任何與本區或國際獅子會的問題。
- (e) 熟悉本區的運作，並提升領導才能以促進個人發展。
 - (1) 了解本區結構和各個職位的重要性。
 - (2) 評估個人領導技能以鼓勵個人成長。
- (f) 執行可能由區內閣或國際理事會的政策所指派的職責和其他指令。

第十四段 總監的區務委員會

總監之區務委員會須：

- (a) 協助總監履行其職責以及制訂本區內有關獅子精神及福祉之行政計劃及政策。
- (b) 從分區主席，或其他被指派之區務委員會成員，收取有關其所轄下分域及屬會所呈交之報告及推薦方案。
- (c) 督導區司庫收取應付款及徵費，指定該些款項之保管機構，並批准支付一切合法之區務行政費用。
- (d) 落實並設定區秘書-司庫保證金之金額，以及就提供保證的擔保公司，作出批准（如適用的話）。
- (e) 在每半年或更頻繁時段，致令區司庫及區秘書（或區秘書-司庫）呈交區財務報告。

(f) Provide for an audit of the books and accounts of the Cabinet Treasurer, Cabinet Secretary or Cabinet Secretary-Treasurer and with the District Governor's approval, set up definite schedule of dates, times and places of Cabinet meetings to be held during the fiscal year.

Section 15 Sergeant-At-Arms

The Sergeant-at-Arms shall maintain order and decorum at the respective conventions and meetings and perform such other duties as are incident to their office under ROBERT'S RULES OF ORDER, NEWLY REVISED.

(f) 就區司庫，區秘書或區秘書-司庫之帳冊及帳目設置稽核，並經過總監之同意，設定區務委員會在會計年度內舉行區務委員會會議之日期、時間及地點。

第十五段 糾察長

糾察長應在各年會及會議中維持秩序及禮儀，並按照最新修正的《羅伯議事規則》履行本職位之其他職務。

ARTICLE II 第二條 Meetings 會議

Section 1 District Cabinet Meetings

(a) Regular Meeting

A regular meeting of the Cabinet shall be held in each quarter of the fiscal year, with the first of which being held within sixty (60) days after the adjournment of the preceding International Convention. Ten (10) days written notice of meetings setting forth a date, time and place and an agenda determined by the District Governor shall be given to each member by the Cabinet Secretary. Past District Governors residing in the District shall have the right to attend and voice their views.

(b) Special Meeting

Special meetings of the Cabinet may be called by the District Governor at his/her discretion, and shall be called upon written request made to the District Governor or the Cabinet Secretary by a majority of the members of the Cabinet. No fewer than five (5) nor more than twenty (20) days written (including letters, electronic mail, facsimile transmission, or cable) notice of special meetings, setting forth the purposes and a date, time and place determined by the District Governor, shall be given to each member by the Cabinet Secretary.

(c) Quorum

The attendance of a majority of the officers of this District shall constitute a quorum for any Cabinet meeting.

(d) Vote

The voting privilege should be extended to the voting members of the District Cabinet as defined in Article VII, Section 2 of this District Constitution.

Section 2 Alternative Meeting Formats

Regular and/or special meetings of the District Cabinet may be held through the use of alternative meeting formats, such as teleconference and/or web conference as determined by the District Governor.

Section 3 Business Transacted by Mail

The District Cabinet may transact business by mail (including letters, electronic mail, facsimile transmission, or cable), provided that no such action shall be effective until approved in writing by two-thirds (2/3) of the entire number of the members of the District Cabinet. Such action may be initiated by the District Governor or any three (3) officers of the District.

第一段 區務委員會會議

(a) 經常會議

在財政年度每一季內，須舉行區務委員會會議一次；首次應在之前的國際年會閉幕後六十（60）天內舉行。每次會議之日期、時間、地點及議程經總監決定後，由區秘書在會議十（10）曆天前書面通告各成員。所有前任總監居於本區者，均有權出席及發表意見。

(b) 特別會議

在總監酌情認為有需要時、或者在過半數區職員向總監或區秘書提出書面要求時，可召開特別區務委員會會議。特別區務委員會會議之日期、時間、地點及事由經總監決定後，由區秘書以書面（包括信件、電子郵件、傳真或電報）通告，於會議不少於五（5）天同時不超過二十（20）天之前，送達各成員。

(c) 法定人數

區務委員會會議之開會法定最低人數為區職員之過半數。

(d) 投票

投票權應擴大包含本〈憲章〉中第七條第二段中定義的區務委員會的投票成員。

第二段 替代的會議方式

區務委員會之例會及/或特別會議，可經總監決定採用其他方式進行，如電話會議及/或網路會議。

第三段 以郵件處理會務

區務委員會傳遞區務可以郵寄（包括信件、電子郵件、傳真、或電報），區務委員會全體成員的三分之二（2/3）以書面批准這措施才能生效。這措施可由總監或任何三（3）位區務委員會成員提出。

Section 4 Regions and Zones

(a) Region Meetings

Meetings of representatives of all Clubs in a Region, with the Region Chairperson or other District Cabinet member as may be assigned by the District Governor presiding, should be held during the Fiscal Year at times and places fixed by the Region Chairperson of the respective Region.

(b) Zone Meetings

Meetings of representatives of all the Clubs in a Zone, with the Zone Chairperson presiding, shall be held during the Fiscal Year at times and places fixed by the Zone Chairperson.

第四段 分區及分域

(a) 分區會議

每一個分區內所有屬會之代表，須於財政年度內舉行多於一次會議，由分區主席或總監所指派的其他區務委員會成員主持，其日期、時間及地點由其分區主席決定。

(b) 分域會議

每一個分域內所有屬會之代表，須於財政年度內舉行多於一次會議，由分域主席主持，其日期、時間及地點由其分域主席決定。

ARTICLE III 第三條 Administration Fund 行政基金

Section 1 District Administration Fund

(a) To provide revenue to defray the administrative expenses of the District, there shall be set up a District Administration Fund to which an annual per capita levy shall be paid by all the Clubs in the District according to the number of members in each Club. The amount of the levy shall be determined by the District Governor and the Cabinet at their first Cabinet Meeting and will be circulated to the Clubs. It shall be collected and paid in advance by each Club in two (2) semi-annual payments as follows: 50% thereof in August and 50% thereof in February of each Fiscal Year, with billings of the same to be based upon the roster of each Club as of the first days of July and January respectively, immediately preceding. Such a levy shall be paid to the Cabinet Treasurer by each Club in the aforesaid manner, except newly chartered and re-organized Clubs, which shall collect and pay the levy on a pro-rata basis from the first day of the second month following the date of their organization or reorganization, as the case may be. The per capita levy shall be disbursed only for administrative expenses of the District and only upon approval by the District Governor. Disbursements therefrom shall be by cheques or electronic payments. Cheques must be drawn and signed by the Cabinet Secretary or the Cabinet Treasurer, and counter-signed by the District Governor or the First Vice District Governor. Electronic payments require written consent from either the Cabinet Secretary or the Cabinet Treasurer, as well as written approval from the District Governor or the First Vice District Governor before any transfer can be made.

(b) Expenses of the District Governor in connection with his attending the International Convention shall be considered District administrative expenses. Reimbursement for such expenses shall be made on the same basis as outlined in the Rules of Audit of Lions Clubs International.

Section 2 Budget

The annual budget on the District Administration Fund as proposed by the District Governor shall first be discussed and, if thought fit, endorsed in a Joint Meeting of the District Governor's Advisory Committees of all the Zones in the District (hereinafter referred to as "Joint Advisory Zone Meeting") before it is formally placed for approval before the first Cabinet meeting of the Fiscal Year. Expenditure by the District Governor and District Officers should be made in accordance with the approved budget. Approval must be

第一段 區行政基金

(a) 為應付本區行政費開銷，本區內所有獅子會必須依照各屬會會員人數，每年繳納人均徵費，以成立區行政基金。徵費金額由總監及區職員於每年度首次區務會議中決定，並通告各會。人均徵費分在兩個「半年期」內收集，由各屬會上期繳納：其中 50% 須於每財政年度之八月份繳交，其餘 50% 則在該財政年度之二月份繳交。開單徵收時所計算之人數，乃是根據各會在同年度內分別在七月份月首日及一月份月首日申報「會員冊」中所述人數而定。所有獅子會必須如上述直接繳付徵費予區司庫。惟新創獅子會及重組獅子會，則應於該會成立或重組之翌月一日起計，開始繳交上述人均徵費。上述人均徵費之支付，只可用於本區行政經費，並須經總監核准。各項經費均須以支票或電子方式支付。支票須由區秘書或區司庫任何一人簽署，並須經總監或第一副總監聯簽，方能生效。而電子方式支付須獲得區秘書或區司庫任何一人的書面同意，及總監或第一副總監的書面同意後，方會轉帳。

(b) 總監參加國際年會之費用，納入作本區行政經費處理。此等費用之支付，必須根據國際獅子會〈核數條例〉所述相同的基礎。

第二段 預算案

總監應制定行政基金收支預算案，經由各分域主席及各獅子會會長、秘書組成之諮詢委員會聯席會議（以下簡稱「分域聯席諮詢會議」）討論及（如認為適當）認可後，提交該年度之首次區務會議批准通過。總監及區職員支付之經費，必須依照經核准之預算案。任何超出預算案之支出，必須事前或事後由分域聯席諮詢會議通過，否則總監須負責將超支款項全數歸還。

sought at a Joint Advisory Zone Meeting for any expenditure made or to be made in excess of the budget. If the District Governor spends or allows any of the Cabinet Officers to spend on any item an amount greater than that provided in the budget without the approval of the Joint Advisory Zone Meeting, the District Governor shall be held responsible to refund to the District the whole amount in excess of the budget.

Section 3 Headquarters Maintenance Fund

There shall be set up a Headquarters Maintenance Fund. Each new member admitted to a chartered Club in the District shall, in addition to the regulatory payments of fees and dues as stipulated by such Club, contribute a sum as determined by the District Cabinet from time to time to the District Headquarters Maintenance Fund on his admission. Such sum shall be transferred to the Cabinet Treasurer within the month of its collection. The amount of such contribution shall be subject to review by the District Cabinet from time to time as the District Cabinet sees fit.

第三段 會所保養基金

本區設有會所保養基金。每一新會員於加入本區之獅子會時，除繳付該會所規定之各項收費外，須繳交由區務委員會不時決定之區會會所保養基金科款。該款在即月內轉交區司庫。科款數額可由區務委員會不時複核並作出適當調整。

ARTICLE IV 第四條 District Project Fund 區服務基金

Section 1 Establishment of Project Fund

To provide revenue to defray expenses in furtherance of the Objects of Lions Clubs International in the District, there shall be set up a District Project Fund (“**District Project Fund**”). Contributions to the District Project Fund shall in the first instance be collected by the Cabinet Treasurer and shall so soon as may be practicable after receipt be paid to the Hongkong & Macau Lions Foundation (“**HKMLF**”), and shall be administered by HKMLF in accordance with the provisions contained in its Articles of Association. HKMLF shall hold the landed properties of the District, and shall also administer donations for charitable purposes and/or specific projects from other sources.

第一段 服務基金之設立

本區設區服務基金，以應付在本區內施行國際獅子會目標工作之開銷。區司庫負責收集所有區服務基金捐款，收款後須於可能範圍內盡早將其轉交港澳獅子基金，由港澳獅子基金根據其〈組織章程細則〉管理之。港澳獅子基金為本區一切不動產之業權持有者，亦負責管理其他來源之慈善捐款及/或特別項目捐款。

Section 2 Amount of contribution

The District Governor shall propose the amount to be contributed to the District Project Fund by each member of all the Lions Clubs in the District for each Fiscal Year, and such proposal shall be discussed and, if thought fit, endorsed at the first Joint Advisory Zone Meeting of such Fiscal Year.

第二段 捐款金額

總監就本區內所有獅子會會員於每一財政年度中須捐予區服務基金之金額，作出建議，在該財政年度中的第一次分域聯席諮詢會議時討論及（如認為適當）認可之。

Section 3 Specified Purposes

The funds of HKMLF shall not be used for any purpose other than those specified in Part A: Mandatory Articles of its Articles of Association. Subject to the compliance of the Third Clause of Part A: Mandatory Articles of its Articles of Association and the provisions in Article 57 of Part B: Other Articles, HKMLF shall comply with request for appropriation of funds by the District, made by the District Governor thereof on its behalf.

第三段 特定目標

港澳獅子基金的款項，只可以根據其〈組織章程細則〉的「A 部份：強制性細則規定」之目標使用，不能用於其他用途。在符合「A 部份：強制性細則」第三條及「B 部份：其他細則」第 57 條的情況下，港澳獅子基金須遵從區會（由總監代表）提出的撥款要求。

Section 4 Designated Project Fund and General Project Fund

In this section, the exact amount of funds and donations raised by or through the efforts of the District Governor for the time being of the District during his tenure, together with those funds and donations raised in the lionistic year (from July to June) preceding his tenure, including those raised through the Lions Walk and/or such similar District fund-raising campaign bearing a different name, intended for

第四段 指定項目基金及一般項目基金

在本段中，當屆總監在其任期內，憑他的能力籌得的款項及捐款的金額實數，以及在其任期前的獅子會年度（由 7 月至 6 月）籌得的款項及捐款實數，包括「獅子行」及/或以其他名義、為區服務項目的同類區籌款活動，所籌得並交予港澳獅子基金的款項實數，皆稱為「指定項目基金」。港澳獅子基金持

carrying out service projects, which have actually been received by HKMLF, shall be called “**Designated Project Fund**”. All other funds and donations held by HKMLF (including all interest earned, if any) shall be called “**General Project Fund**”.

Section 5 Application in excess of Designated Project Fund

Before any application for appropriation of funds by HKMLF, made by the District Governor for the time being of the District, is approved, the applicant is required to satisfy HKMLF that the purpose of such funds is of a charitable nature and is in furtherance of the objects of HKMLF as provided in the Third Clause of Part A: Mandatory Articles of its Articles of Association. HKMLF, if satisfied that such requirement has been fully met, shall make appropriation accordingly, but only to the extent of the amount of the Designated Project Fund. For any application for appropriation of funds in excess of what has already been approved up to the limit of the Designated Project Fund, the applicant shall be required to obtain the prior approval of a simple majority of the members of the Honorary Committee currently serving and residing in the District. Afterward, the applicant must obtain the approval in support of such application by an ordinary resolution of a Joint Advisory Zone Meeting for the time being of the District.

Section 6 Surplus to General Project Fund

Any surplus left of the Designated Project Fund from year to year which has not been appropriated during the tenure of the incumbent District Governor of the District shall be transferred to the General Project Fund. The preceding sentence does not prevent the appropriation of funds applied for during the tenure of the incumbent District Governor but consideration of the application for appropriation takes place only after his tenure; and for the avoidance of doubt, any funds thus approved for appropriation shall fall outside the surplus mentioned in this section.

有的其他款項及捐款（包括所得之利息，如有的話）則稱為「一般項目基金」。

第五段 超過「指定項目基金」的撥款申請

在當屆總監向港澳獅子基金提出之撥款申請獲批准之前，申請者須令港澳獅子基金滿意地接納，該申請之款項會是用作慈善用途，以及是為貫徹港澳獅子基金〈組織章程細則〉「A部份：強制性細則」第三條所述之目標而行。港澳獅子基金如果滿意地接納所須的規定已是完全符合，可因應地就此撥出款項，但金額不得超逾「指定項目基金」現存之數額。任何撥款申請，若其金額超逾「指定項目基金」已批出及尚持有的數額，申請者須事先取得「總監榮譽諮詢委員會」中，在本區居住的現役成員（超過半數投贊成票）的批准。然後再取得區會當屆分域聯席諮詢會議（以普通決議比例通過）的批准。

第六段 盈餘撥入「一般項目基金」

在「指定項目基金」中，那些按年度計算、尚未有在當屆總監任期內撥離的款項盈餘，須轉賬到「一般項目基金」中處理。但在前句中所述者，並不阻礙那些在當屆總監任期內已提出、然而只在其任期後才予以考慮之撥款申請。為免生疑問起見，任何就此批准的撥款，應視為處於在此段中所述的「盈餘」之外。

ARTICLE V 第五條 District Convention 區年會

Section 1 Official Call

The District Governor shall issue an official call by printed or electronic means to all Clubs in the District for the annual District Convention not less than sixty (60) days prior to the date fixed for holding the same, stating the place, day and hour thereof.

Section 2 Site Change

The District Cabinet shall retain, and have, power to change at any time, for good reason, the Convention site previously chosen and neither the District, the District Officers of the District nor any member of the District Cabinet, shall incur any liability thereby to any Club or Club member in the District by virtue or as a consequence thereof. Notice of any site change shall be furnished in writing to each Club in the District no less than thirty (30) days prior to the convening date of the annual Convention.

Section 3 Officers

The members of the District Cabinet shall be the officers of the annual District Convention.

第一段 法定通知

總監須於區年會舉行至少六十（60）日之前，以書面印製或電子方式，向各屬會發出召開年會的正式通知，及公佈已決定的地點、日期及時間。

第二段 年會地點變更

區務委員會保留及具有權力，於任何時間，在具有充分理由之情況下，更改區年會已選定的開會地點。對此，本區或任何區職員或區務委員會之任何成員，對任何屬會或屬會會員都不會因帶來的後果而負上責任。變更地點之通知，須於舉行年會日期之三十（30）天前，以書面方式給予本區內各屬會。

第三段 職員

區年會的職員由當屆區職員擔任。

Section 4 Sergeant-At-Arms

A Convention Sergeant-at-arms and such assistant sergeant-at-arms as deemed necessary shall be appointed by the District Governor.

Section 5 Official Report

Within fifteen (15) days after the close of each District Convention, the Cabinet Secretary shall transmit one copy of the complete proceedings to the International Office. Upon written request from any Club in the District a copy shall be furnished to said Club.

Section 6 District Convention Committees

- (a) The District Governor shall appoint and fill vacancies occurring from time to time not more than six (6) Past Presidents as members of the District Convention Committee; and also the chairpersons and members respectively of the Convention Constitution & By-Laws Committee, Resolutions Committee and Election Committee, each Committee to comprise not more than five (5) members including its chairperson. All such Committees shall perform such duties as the District Governor may designate in accordance with the Purposes and Objects of Lions Clubs International.
- (b) No candidates for the office of District Governor, First Vice District Governor or Second Vice District Governor shall serve on any of the statutory Committees of the District Convention.

Section 7 Nominating Committee

- (a) The District Governor shall appoint by written notification received at least sixty (60) days prior to the District Convention, a Nominating Committee of not less than three (3) and not more than five (5) members, all of whom shall be Past District Governors of and residing in the District, and each of whom shall be a member in good standing of a different Lions Club in good standing in the District and shall not through the duration of such appointment hold any District Cabinet or International office either by election or appointment, whose names and addresses shall be sent to all Clubs in the District. Members of the Nominating Committee shall elect a chairperson among themselves at their first meeting.
- (b) All Past District Governors residing in the District shall act as advisors at meetings of the Nominating Committee so appointed.
- (c) The Nominating Committee shall be charged with the responsibility of screening all the candidate(s) for the office of District Governor, First Vice District Governor and Second Vice District Governor as to their Lionistic qualifications, as stipulated in Article VI of the By-Laws, and shall be charged with such further responsibility as may be necessary under Article VIII Section 2.
- (d) The Nominating Committee shall appoint such number of Parliamentarians as it deems fit to take part in the District Convention, who shall be active Lions in good standing in their Clubs.
- (e) Nominations shall be received in writing in a format prescribed by the Nominating Committee.
- (f) The Nominating Committee shall enlist the names of all candidates, who shall have been found to be suitable for election, in alphabetical order, and present such list to the Convention Chairperson at least forty-eight (48) hours before the District Convention.

第四段 糾察

總監須為區年會委任一位糾察及其認為有需之助理糾察。

第五段 法定報告

在每一區年會閉幕後的十五（15）天內，區秘書須將一份完整的會議記錄，送交國際辦公室。應區內任何屬會的書面請求，亦須給予該屬會一副本。

第六段 區年會委員會

- (a) 總監須委任，並當有空缺出現之際適時補充，不超過六位前任會長為區年會委員會成員；並為年會的憲章及規程委員會、議案委員會及選舉委員會，委任適當人選擔任主席及成員。每一委員會之成員（包括主席在內）以不超過五人為限。上述各委員會須遵照國際獅子會之目標及宗旨，執行總監所指定的各項任務。
- (b) 凡參加競選總監、第一副總監或第二副總監之候選人，均不得擔任區年會任何法定委員會中之職位。

第七段 提名委員會

- (a) 總監須於區年會舉行至少六十（60）天前，以書面委任不少於三（3）人及不超過五（5）人組成的提名委員會，其選任者須是在本區居住的前總監，而其中各人必須隸屬本區內不同的一個資格完備之獅子會，其本人亦必須是一個資格完備的獅子會會員，並且在擔任此職位期間，不得出任（無論是通過選舉或受委任）任何區務委員會或國際職位。提名委員會成員的姓名及住址須通告本區所有獅子會。提名委員會成員須於首次開會時互選主席一人。
- (b) 在本區居住之所有前任總監，於提名委員會開會時擔任顧問。
- (c) 提名委員會根據本區〈附則規程〉第六條，負責審核總監、第一副總監及第二副總監參選人在獅子會之資歷，並須擔負其他在第八條中第二段所述之職責。
- (d) 提名委員會須委任區年會中之會議顧問，人數由其決定。會議顧問必須是一個資格完備的獅子會現役會員。
- (e) 候選人之提名，須依照提名委員會之規定格式，以書面為之。
- (f) 提名委員會須將經核定適合競選之被提名候選人，依照英文字母排列，列成名單，並在區年會舉行最少四十八（48）小時前，將此名單送交區年會主席。

Section 8 Credentials Committee

The Credentials Committee of the District Convention shall be composed of the District Governor, as chairperson, the Cabinet Secretary, the Cabinet Treasurer, and two other non-officers of the District appointed by the District Governor, each of whom shall be a member in good standing of a different Lions Club in good standing in the District. The Credentials Committee shall certify the number of delegates to which each Club is entitled, the standing of each delegate and the attendance of delegates at the District Convention. The non-officers shall not, through the duration of the appointment, hold any District or International office either by election or appointment. The Credentials Committee shall have the powers and perform the duties set forth in ROBERT'S RULES OF ORDER, NEWLY REVISED

Section 9 Order of Convention Business

The District Governor shall arrange the order of business for the District Convention, and the same shall be the order of the day for all sessions.

第八段 投票代表資格審查委員會

投票代表資格審查委員會之組成，包括總監（擔任主席）、區秘書、區司庫，以及總監所指定其他兩位非區職員之獅友擔任委員，其中各人必須隸屬不是同一個、資格完備的獅子會，亦必須是一個資格完備的獅子會會員。此委員會負責核定每一獅子會可委派出席代表之人數及資格，並核對出席區年會代表之身分。非區職員之獅友在此指派期間，不得經選舉或委任出任本區或國際任何職位。投票代表資格審查委員會具有《羅拔氏會議程序規則，最新修正版》所賦予之權力及可執行之職務。

第九段 年會議事程序

區總監負責安排區年會中應研討事項之程序，其即成為當日所有會議之議程次序。

ARTICLE VI 第六條

District Governor, First Vice District Governor and Second Vice District Governor Nominations and Lionistic Qualifications 總監，第一副總監，第二副總監提名及獅子會資歷

Section 1 District Governor, First and Second Vice District Governor Nomination Procedures

Any qualified member of a Club in the District seeking the office of District Governor, First Vice District Governor, or Second Vice District Governor, shall file his/her intention to so run in writing with the Nominating Committee not less than twenty-one (21) days prior to the day of the District Convention, and furnish therewith evidence of his/her compliance with Lionistic qualifications for said office set out in the International Constitution and By-Laws, together with any other information as may be reasonably required by the Nominating Committee to enable his candidacy to be considered for election. The Nominating Committee shall place in nomination at the District Convention the name(s) of all candidate(s) so qualified. If none is received and/or so qualified, then, but only then, nominations for the office may be made from the floor. A candidate shall be allowed a campaign speech to be given by himself/herself of no more than five (5) minutes duration.

Section 2 District Governor Lionistic Qualifications

A candidate for the office of District Governor shall:

- (a) Be an Active Member in good standing of a chartered Lions Club in good standing in the District;
- (b) Secure the endorsement of his/her Club or a majority of the Clubs in the District;
- (c) Currently by serving as the First Vice District Governor within the District; and
- (d) Only in the event the current First Vice District Governor does not stand for election as District Governor, or if a vacancy in the position of First Vice District Governor exists at the time of the District Convention, any Club member who fulfills the qualifications for the office of Second Vice District Governor as set forth in these By-Laws and who is currently serving or who

第一段 總監，第一副總監，第二副總監提名程序

任何獅子會會員如欲競選總監、第一副總監或第二副總監職位，須於區年會舉行日最少二十一（21）天前，將其參選意圖，以書面方式通知提名委員會，並就擬競選之職位，按〈國際獅子會憲章及規程〉所需之適當獅子會履歷，提供其人已具有充足資格之證據，連同提名委員會合理要求之其他資料，送交提名委員會，以供提名委員會考慮其競選資格。提名委員會須將所有具備資格之候選人，向區年會作出提名。只有在提名委員會沒有收到任何提名，及/或在並無任何人具備資格的情況下，區年會方可接受即席提名。每一位候選人均可作不逾五（5）分鐘之競選演說。

第二段 總監的獅子會履歷

擬競選總監者，須具備下述條件：

- (a) 隸屬本區內一個資格完備的獅子會，其本身亦必須是一個資格完備的獅子會會員；
- (b) 得到其所屬獅子會之提名，或得到本區中超過半數獅子會之提名；
- (c) 現正在擔任為本區第一副總監；以及
- (d) 只是在現任第一副總監不從事競選總監，或區年會期間第一副總監職位出缺之情形下，區內任何符合本〈附則規程〉所規定、具第二副總監資格條件之屬會會員，以及同時亦是現任區務委員會成員，或曾任區務委員會成員額外一年者，即可符合上述第（c）項的條件。

has served one (1) additional year as a member of the District Cabinet, shall fulfill the requirements of Subsection (c) of this Section.

Section 3 First Vice District Governor Lionistic Qualifications

A candidate for the office of First Vice District Governor shall:

- (a) Be an Active Member in good standing of a chartered Lions Club in good standing in the District;
- (b) Secure the endorsement of his Club or a majority of the Clubs in the District;
- (c) Currently be serving as the Second Vice District Governor of the District, and
- (d) Only in the event the current Second Vice District Governor does not stand for election as First Vice District Governor, or if a vacancy in the position of Second Vice District Governor exists at the time of the District convention, any Club member who fulfils the qualifications for the Office of Second Vice District Governor as set forth in these By-Laws shall fulfil the requirements of Subsection (c) of this Section.

Section 4 Second Vice District Governor Lionistic Qualifications

A candidate for the office of the Second Vice District Governor shall:

- (a) Be an Active Member in good standing of a chartered Lions Club in good standing in the District;
- (b) Secure the endorsement of his/her Club or a majority of the Clubs in the District; and
- (c) Have served or will have served at the time he/she takes office as Second Vice District Governor:
 - (i) As President of a Lions Club for a full term or major portion thereof, and a member of the Board of Directors of a Lions Club for not less than two (2) additional years;
 - (ii) As Cabinet Secretary, Cabinet Treasurer, Region Chairperson or Zone Chairperson for a full term or major portion thereof; and
 - (iii) With none of the above being accomplished concurrently

Section 5 Term of Office

Each District Governor, First Vice District Governor and Second Vice District Governor shall serve for a term of one year which term shall commence with the close of the International Convention held in the calendar year of his election, if so held, but if not, then on 1st July next following his election and shall terminate with the close of the International Convention held in the calendar year next following the calendar year of his election, if so held, but if not, then on 30th June of the calendar year next following the calendar year of his election.

第三段 第一副總監的獅子會履歷

擬競選第一副總監者，須具備下述條件：

- (a) 隸屬本區內一個資格完備的獅子會，其本身亦必須是一個資格完備的獅子會會員；
- (b) 得到其所屬獅子會之提名，或得到本區中超過半數獅子會之提名；
- (c) 現正在擔任為本區第二副總監；以及
- (d) 只有在當屆第二副總監不從事競選第一副總監，或者在區年會期間第二副總監職位出缺之情形下，任何具備符合本〈附則規程〉內所述資格、能參選第二副總監一職之屬會會員，皆可被視為具備符合本段(c)所要求之資格。

第四段 第二副總監的獅子會履歷

擬競選第二副總監者，須具備下述條件：

- (a) 隸屬本區內一個資格完備的獅子會，其本身亦必須是一個資格完備的獅子會會員；
- (b) 得到其所屬獅子會之提名，或得到本區中超過半數獅子會之提名；及
- (c) 曾任或於接任第二副總監時曾任：
 - (i) 獅子會之會長足一屆或其大部份，另加最少兩年為獅子會之董事，
 - (ii) 區秘書、區司庫、分區主席或分域主席，足一屆或其大部份，及
 - (iii) 以上各職位若為同時兼任者，只可選其中之一計算。

第五段 任期

每一位總監，第一副總監及第二副總監任期一年，在其獲選年中之國際年會閉幕時起計算。但若當年沒有舉行國際年會，則在其獲選後之七月一日起計。任期至其獲選後翌年中之國際年會閉幕時終止。但若當年沒有舉行國際年會，則在其獲選翌年之六月三十日為止。

ARTICLE VII 第七條 Election Proceedings 選舉程序

Section 1 Election of the District Governor

- (a) The election of the District Governor shall be conducted by a secret written ballot, with the candidate or candidates required to secure a majority of the votes cast by the delegates present and voting in order to be declared elected.
- (b) For each of such elections, if, on the first ballot, and subsequent ballots, no candidate receives a majority, the candidate or tied candidates receiving the lowest number of votes shall be eliminated and balloting shall continue until one candidate receives a majority. In case of a tie on any ballot, balloting shall continue on the tied candidates until one is elected. If, however, after the third balloting, the result is still a tie, the Convention Chairperson shall call on the Election Committee to prepare lots and the candidates receiving the tie votes shall cast lots before this Committee within one (1) hour after the election shall have been declared a tie. If any such candidate shall fail to appear within the said hour, the Election Committee shall cast a lot for him. The candidate to whom the lot shall fall shall be declared elected. The type of lot to be cast shall be determined by the Election Committee.
- (c) For each of such elections, in the event that there is only one candidate, he/she is required to secure a simple majority of the affirmative votes cast by the delegates present and voting in order to be declared elected.
- (d) For purpose of any of the aforesaid elections, a majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions.
- (e) If the District Governor candidate fails to secure a simple majority of the affirmative votes cast, the said candidate is defeated. The District has failed to elect a District Governor. In such event, the District Governor shall be appointed by the International Board of Directors. The District Governor, or the Immediate Past District Governor, or if none is available, then the most recent Past District Governor available shall convene a meeting to be held within 15 days after such District Governor candidate is defeated, with the District Governor, Immediate Past District Governor, First and Second Vice District Governors, the Region Chairpersons, Zone Chairpersons, the Cabinet Secretary, the Cabinet Treasurer and all past International Presidents (residing in District 303), all past International Directors (residing in District 303) and Past District Governors, who are members in good standing, invited to attend. Such a meeting is to be chaired by the convenor and written invitations are to be sent by him. Each Lion, who is entitled to receive an invitation to attend and is present at the said meeting shall be entitled to cast one vote for the Lion of his choice (which may include but not limited to the said defeated candidate) as the recommendee for the appointment to the office of District Governor by the International Board of Directors. It is the duty of the chairperson at such meeting to report the result thereof in particular the name(s) of the recommendee(s) and the number of votes given to each of them to the International Board of Directors within seven (7) days of such meeting together with evidence of invitation sent and attendance at said meeting. The International Board of Directors may consider such recommendation but is not bound by such.

第一段 總監選舉

- (a) 總監之選舉，以書面不記名投票方式進行。候選人需要獲得出席並參加投票代表之多數票，方可成功當選。
- (b) 在每一項選舉中，若經第一輪投票或繼續之投票後無人得到大多數，應將票數最少者或最少等量者排除，之後再繼續投票，直至有一人所得票達到大多數為止。票數相同時，同票之候選人須經繼續投票，直至有人當選為止。但如經三次投票後，結果票數仍然相等時，區年會主席須知會選舉委員會準備抽籤，於宣佈等量票數後一小時內，召集獲等量票數之候選人，在該委員會之監督下舉行抽籤。抽籤時，如任何候選人缺席，得由選舉委員會代表抽籤。中籤之候選人即為總監之當選人。抽籤之方式由選舉委員會決定。
- (c) 每一項選舉中，若候選人僅得一人時，候選人必須取得出席並參加投票的代表之多數贊成票，方能當選。
- (d) 在以上所述的選舉之所謂多數票，乃是有效投票數之一半以上，空白票及棄權票不計。
- (e) 如總監候選人未能取得出席代表之多數贊成票時，該候選人即告落選，亦即是，本區未能選出總監。在此情況下，總監須由國際理事會委任之。現任總監或上屆總監（如兩者均不克處理時，則最近之前任總監）須於總監候選人落選後十五天內召開會議，並邀請總監、上屆總監、第一副總監、第二副總監、分區主席、分域主席、區秘書、區司庫以及所有資格完備之前國際會長（居住於三〇三區者）、前國際理事（居住於三〇三區者）及前任總監出席會議。會議由召集人主持並負責發出書面邀請通告。每一位具有資格被邀請出席、並出席會議之獅子會會員可投一票選舉其屬意者（落選之候選人可包括在內），推薦予國際理事會委任為總監。會議主席須負責於舉行會議後七天內，連同發出邀請及出席會議者之證明，向國際理事會呈報會議結果，特別是獲推薦者之姓名及其所獲之票數。國際理事會對推薦建議可作考慮，但接受與否則並無限制。

Section 2 Election of the First and Second Vice District Governor

- (a) The election of the First Vice District Governor and the Second Vice District Governor shall each be conducted by a secret written ballot and each of the First Vice District Governor Candidate and the Second Vice District Governor Candidate is required to secure a simple majority of the affirmative votes cast by the delegates present and voting in order to be declared elected. For the purpose of any of the aforesaid elections, a majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions.
- (b) Subject to sub-paragraphs (c) and (d) hereof, the candidate receiving the largest number of the votes cast shall be declared elected.
- (c) In case of a tie on any ballot, balloting shall continue on the tied candidates until one is elected. If, however, after the third balloting, the result is still a tie, the Convention Chairperson shall call on the Election Committee to prepare lots and the candidates receiving the tie votes shall cast lots before this Committee within one (1) hour after the election shall have been declared a tie. If any such candidate shall fail to appear within the said hour, the Election Committee shall cast a lot for him. The candidate to whom the lot shall fall shall be declared elected. The type of lot to be cast shall be determined by the Election Committee.
- (d) If the First Vice District Governor candidate, or the Second Vice District Governor candidate, as the case shall be, fails to secure a simple majority of the affirmative votes cast, the said candidate is defeated. In the event that the District fails to elect a First Vice District Governor or a Second Vice District Governor, he shall be appointed in the following manner to fill the term.
- (e) The District shall convene a meeting of the members of the existing Cabinet as provided for in the International Constitution and By-Laws and all past international officers and Past District Governors who are residing in District 303 and who are members in good standing respectively of a chartered Lions Club in good standing in the District. It shall be the duty of the attendees at this meeting to appoint a qualified Club member (including but not limited to the defeated candidate) to fill the vacuum left by the defeated candidate for the remainder of the term. It shall be the duty of the District Governor, or if not available, the most recent Past District Governor who is available to send out invitations to attend said meeting and it shall also be his responsibility to preside as chairperson of the meeting. The chairperson shall convey the result to Lions Clubs International within seven (7) days together with evidence of invitations sent and meeting attendance. Each Lion who is entitled to receive an invitation to attend and is present at said meeting shall be entitled to cast one vote for the Lion of his choice.

Section 3 Report of results of election

The names of the District Governor Elect, the First Vice District Governor Elect and the Second Vice District Governor Elect shall be reported within three (3) days after the close of the District Convention by the incumbent District Governor to the International President and International Board of Directors for confirmation.

第二段 第一及第二副總監選舉

- (a) 第一副總監及第二副總監之選舉，均以書面不記名投票方式進行；每位第一副總監候選人及第二副總監候選人必須取得出席並參加投票代表之多數贊成票，方能當選。所謂多數票是指有效投票數之一半以上，空白票及棄權票不計。
- (b) 視乎 (c) 及 (d) 段的規定，候選人中以獲票最多者當選。
- (c) 如有相等數量票數情況，則繼續舉行投票，直至有一名候選人當選。但如經三次投票後，結果仍為等量票數時，區年會主席須知會選舉委員會準備抽籤，於宣佈等量票數後一小時內，召集獲相等票數之候選人，在該委員會之監督下舉行抽籤。抽籤時，如任何候選人缺席，得由選舉委員會代表抽籤。中籤之候選人即為職位之當選人。抽籤之方式由選舉委員會決定。
- (d) 倘若第一副總監或第二副總監候選人未能取得出席代表之多數贊成票時，該候選人即告落選，亦即是，本區未能選出該第一副總監或第二副總監。在此情況下，第一副總監或第二副總監應以下列方式委任，以填補任期內之空缺。
- (e) 本區須依據〈國際獅子會憲章及規程〉召開會議，由現任區職員與所有定居於三〇三區之前任國際獅子會職員及前任總監參與會議；惟後者每位必須隸屬本區內一個資格完備之獅子會，而其本身亦必須是一個資格完備之獅子會會員。與會者有責任委任一位符合資格之獅子會會員（落選候選人可包括在內），在所餘任期內填補落選者留下的空缺。由總監負責發出通告，邀請有關成員出席會議，並擔任會議主席（若無總監在位，則由最近之前任總監代行）。主席須於七天內向國際獅子會呈報會議結果，並附上發出邀請通知及出席會議人數之證明。每一位具有資格被邀請出席、並出席會議之獅子會會員，可投一票選舉其屬意者。

第三段 呈報選舉結果

當屆總監須於區年會閉幕後三天內將當選總監、第一副總監及第二副總監之姓名，呈報國際獅子會會長及國際理事會，以作核實。

ARTICLE VIII 第八條

Nominations and Endorsement of International Director and Third Vice-President Nominees 國際獅子會理事及國際第三副會長之提名及認可

Section 1 Endorsement Procedure

Subject to the provisions of the International Constitution and By-Laws, any member of a Lions Club in the District seeking endorsements of the District Convention as a Candidate for the Office of International Director or Third Vice-President shall:

- (a) Deliver (by mail or in person) written Notice of Intention to seek such endorsement to the District Governor, no less than sixty (60) days prior to the convening date of the District Convention at which the question of endorsement is to be voted upon; and
- (b) Deliver with the said Notice of Intention evidence of fulfilment of the qualifications for such office set forth in the International Constitution and By-Laws.

Section 2 Nomination

Each Notice of Intention as delivered shall be transmitted forthwith by the District Governor to the Nominating Committee of the Convention, as soon as the Nominating Committee has been appointed under Article V Section 7 of these By-Laws. The Nominating Committee shall review and perfect the same by obtaining from each prospective candidate any additional evidence of such intention and qualifications as may be necessary under the International Constitution and By-Laws and, so far as may be applicable, as provided in Section 7 of this Article, and shall place in nomination at the District Convention the name of each such prospective candidate who has fulfilled said procedural and constitutional requirements.

Section 3 Campaign Speech

Each such nominee for endorsement shall be entitled to one campaign speech of not more than five (5) minutes duration.

Section 4 Vote

The vote on the question of endorsement shall be by secret written ballot, unless there shall be only one nominee seeking the same, in which event a voice vote may be taken. The nominee receiving a majority of the votes cast shall be declared as the endorsed candidate of the Convention and District. In the event of a tie vote, or failure of one nominee receiving the required majority of votes on any ballot, the balloting shall continue until there shall be one nominee who receives the required majority of votes cast. For the purpose of any voting, a majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions.

Section 5 Certification of Endorsement

Certification of Endorsement of Candidacy by the District Convention shall be made in writing to Lions Clubs International by the District officials designated in accordance with the requirements therefor set forth in the International Constitution and By-Laws. The District Governor shall further send a copy of the same to the Orient and South East Asia Lions (OSEAL) Forum within thirty (30) days after the District Convention at which the endorsement is given, or if by then the Resolutions Committee of the next ensuing OSEAL Forum has not yet been formed, so soon as may be practicable after such Committee is formed.

第一段 認可程序

除非國際獅子會〈憲章及附則規程〉另有規定外，本區獅子會任何會員，如擬在區年會中獲本區認可成為國際獅子會理事或第三副會長參選人者，須：

- (a) 將其申請認可資格之意願，以書面方式，提出通知，在區年會開會日最少六十天前，將此通知親自交付或郵寄總監；及
- (b) 在遞交上述通知書之同時，附上符合〈國際獅子會憲章及附則規程〉有關申請該職位所需具有之完備資格證明。

第二段 提名

總監在收到上述意願申請認可資格通知書後，一經區年會之提名委員會依據本〈附則規程〉第五條第七段成立時，須立即將此通知書提交區年會之提名委員會。區年會之提名委員會須審核參選人之資歷，向參選人及從其他來源，搜集有關其意願及資格之證據，以證實是否與國際獅子會〈憲章及規程〉、及本〈附則規程〉本條第七段所規定者相符及完備。區年會之提名委員會須將每一個已完成上述程序及具有憲章規定資格之候選人，在區年會中予以提名。

第三段 競選演說

每一候選人可作出不逾五（5）分鐘之競選演說。

第四段 投票

有關頒授認可資格之表決，採用書面不記名投票方式進行。但若候選人僅得一人時，得以口頭方式為之。獲票最多之候選人當選為區年會及本區認可之候選人。如遇等量票數，或沒有任何一位候選人能取得多數票所需之數量時，應繼續參與投票，直至其中一人取得多數票所需之數量為止。所謂多數票，乃是指有效投票數之一半以上，空白票及棄權票不計。

第五段 認可證明書

候選人認可證明書須依國際獅子會〈憲章及規程〉規定之區會職員，以書面送達國際辦公室，並出具書面候選人認可證明書之副本，在當屆區年會閉幕後三十天內，送交應屆東南亞獅子大會；但若應屆東南亞獅子大會之議案委員會尚未成立，則於該議案委員會成立後盡早送交。

Section 6 Validity

No district endorsement of any candidacy of any member of a Lions Club in the District shall be valid unless and until the provisions of this Article have been met.

Section 7 Qualifications

A member of a Lions Club seeking election for the office of the Third Vice-President or International Director of Lions Clubs International shall be required to have the following qualifications:

- (a) A candidate for the Office of Third Vice-President of Lions Clubs International shall:
 - (1) Be an Active Member in good standing of a Lions Club in good standing;
 - (2) Have completed or be completing his term, by election or appointment, of International Director;
 - (3) Secure endorsement by the District Convention of the District; and
 - (4) Secure a Certification of Endorsement of Candidacy by the District as provided in the International Constitution and By-Laws.
- (b) A candidate for the Office of International Director shall:
 - (1) Be an Active Member in good standing of a Lions Club in good standing;
 - (2) have completed or be completing a full term or major portion thereof as District Governor of the District;
 - (3) secure the endorsement by the District Convention of the District; and
 - (4) secure a Certification of Endorsement of Candidacy by the District in accordance with the provisions of the International Constitution and By-Laws.

第六段 有效性

本區內獅子會任何會員成為認可候選人之程序若不符本條之規定，其獲頒授之資格無效。

第七段 資格

任何獅子會會員擬參選為國際獅子會第三副會長或理事者，須具備下述資格：

- (a) 國際獅子會第三副會長參選人須：
 - (1) 隸屬一個資格完備的獅子會，其本身亦必須是一個資格完備的獅子會會員；
 - (2) 曾擔任或正在擔任被選或被委任之國際理事；
 - (3) 得到本區區年會之認可；及
 - (4) 取得本區出具符合國際獅子會〈憲章及規程〉所規定之候選人認可證明書。
- (b) 國際獅子會理事參選人須：
 - (1) 隸屬一個資格完備的獅子會，其本身亦必須是一個資格完備的獅子會會員；
 - (2) 曾擔任或正在擔任本區總監滿一屆或大半屆者；
 - (3) 得到本區區年會之認可；及
 - (4) 取得本區出具符合國際獅子會憲章及規程所規定之候選人認可證明書。

ARTICLE IX 第九條

Formation of New Lions Clubs 新獅子會之組成

- (a) A Lion Club may be organized and chartered with the consent of the District Governor and/or the approval of the International Board of Directors.
- (a) 新獅子會之組成及授證，須獲總監之同意及/或國際理事會之批准。
- (b) The name of each Club shall denote whether it is situated in Hong Kong or Macao; and each Club shall add a distinguishing designation to its name, which must have the prior written approval of the District Governor and/or International Board of Directors.
- (b) 每一獅子會之稱號必須有識別，說明是處於香港或澳門；每一獅子會須有與別不同的稱號，此稱號並須經總監及/或國際理事會之事前書面批准。
- (c) The organization of a new Club should be under the supervision of a guiding Lion, who should be a competent Lion member and should render guidance and advice to the new Club on all matters before, and twenty four (24) months after, its organization.
- (c) 每一個新獅子會在組成中，須由資深會員任指導獅兄監管，指導獅兄須在新獅子會籌備期間及成立後二十四(24)個月內，負責給予指導及忠告。
- (d) The acceptance of a Charter by a Lions Club shall be deemed to be the ratification of, and agreement on its part to be bound by, the Constitution and By-Laws of the District and Lions Clubs International.
- (d) 新獅子會接受授證，即相等於承認及同意接受本區〈憲章及附則規程〉及國際獅子會〈憲章及附則規程〉，並同意受其約束。
- (e) Any chartered Club which fails to meet any obligation to Lions Clubs International may, in the discretion of the International Board of Directors, be placed in status quo, or have its charter cancelled. Any Club placed in status quo shall forfeit all rights and privileges pending final determination of its status by the said Board.
- (e) 任何獅子會如未能履行國際獅子會規定之義務時，國際理事會可酌情決議暫時凍結其地位或撤銷其創會時獲授之證書。所有被凍結地位之獅子會，將暫時喪失其一切權利，待上述理事會最終決定。

ARTICLE X 第十條 Membership 會籍

Each individual member of a Lions Club, on approval of the Club's board of directors, shall be classified in one of the following categories: Active, Affiliate, Associate, Discounted, Honorary, Life, Member-at-large, or Privileged. Such categories shall have the rights, privileges and obligations as set forth in accordance with the policies of the International Board of Directors.

Membership in Lions Clubs shall be as follows :

- (a) **Active Member:** A member entitled to all rights and privileges and subject to all obligations which membership in a Lions Club confers or implies. Without limiting such rights and obligations, such rights shall include eligibility to seek, if otherwise qualified, any office in the Club in which he is a member, the District or Lions Clubs International, and the right to vote on all matters requiring a vote of the membership; and such obligations shall include regular attendance, prompt payment of dues, participation in Club activities and conduct reflecting a favourable image of the Lions Club in the community. All Active Members shall pay such dues as may be charged by the Club of which he is a member, which dues shall include District and International dues. This membership category shall be included in the club delegate formula calculation.
- (b) **Member-at-Large:** A member who has moved from the community or, because of health or other legitimate reason, is unable regularly to attend Club meetings and desires to retain membership in the Club, and upon whom the Board of Directors of said Club desires to confer this status. This status shall be reviewed each six months by the Board of Directors of said Club. A Member-at-Large shall not be eligible to hold office, or to vote in district or international meetings or conventions, but shall pay such dues as said Club may charge, which dues shall include District and International dues. This membership category shall be included in the club delegate formula calculation.
- (c) **Honorary Member:** An individual not a member of the conferring Lions Club, having performed outstanding service for the community or the said Club, upon whom the said Club desires to confer special distinction. The said Club shall pay entrance fees and International and District dues for the Honorary Member, who may attend meetings but shall not be entitled to any privileges of Active membership. This membership category shall be included in the club delegate formula calculation.
- (d) **Privileged Member:** A member of a Club who has been a Lion for fifteen (15) or more years, who, because of illness, infirmities, advanced age or other legitimate reason as determined by the Board of Directors of said Club, has to relinquish his Active Member status. A Privileged Member shall pay such dues as the Club may charge, which dues shall include District and International dues. He shall have the right to vote and be entitled to all other privileges of membership except the right to hold Club, District or International office. This membership category shall be included in the club delegate formula calculation.

經屬會理事會核准的每一位獅子會的會員應歸屬以下類別之一：現役會員、附屬會員、聯系會員、優惠會員、名譽會員、終生會員、留籍會員或特別會員
這些類別之會員應按照國際理事會政策的規定，享有其權利及義務。

獅子會之會籍劃分為以下各類：

- (a) **現役會員：**乃一個享有獅子會一切權利、但亦須履行獅子會一切義務的會員。在不限制此等權利及義務的前題下，權利包括在其所屬獅子會、本區或國際獅子會出任任何職務（但須具備或符合所需資格），以及在需要由會員投票通過之事務上施行投票權；而義務則包括經常出席、準時繳付費用、參與獅子會活動、及以行動或表現維護獅子會在社會上之良好聲譽。所有現役會員均須繳付其屬會徵收之各項費用，包括本區及國際獅子會之收費。本會員類別將包含於計算屬會代表公式內。
- (b) **留籍會員：**乃一個因已移居外地、健康或其他合法原因而不能經常出席獅子會會議，但冀望保留會籍而獲得其屬會董事局授予此會籍的會員。此類會籍由其屬會董事局每六個月檢討一次。留籍會員並無資格擔任職務，在本區或國際會議或年會中亦無投票權，但須繳付其屬會所徵收之各項費用，包括本區及國際獅子會之收費。本會員類別將包含於計算屬會代表公式內。
- (c) **名譽會員：**乃一個非獅子會會員，但因曾為社會或獅子會作出卓越之服務，而獲得獅子會授予此項特殊榮譽之人士。其屬會須代其繳付入會費及本區與國際獅子會之收費。名譽會員可出席會議，但不能享有現役會員之權利。本會員類別將包含於計算屬會代表公式內。
- (d) **特別會員：**乃一個曾經在位十五年或以上的獅子會會員，因疾病、體弱、年邁或其他經其屬會董事局決定之合法原因，必須放棄其現役會籍者。優惠會員須繳付其屬會所徵收之各項費用，包括本區及國際獅子會之收費。他擁有投票權及享有獅子會會員之全部權利，但不能擔任其屬會、本區或國際獅子會職務。本會員類別將包含於計算屬會代表公式內。

- (e) **Life Member:** Any member of a Club who has maintained Active membership as a Lion for twenty (20) or more years and has rendered outstanding service to his Club, his community, or Lions Clubs International; or any member of a Club who has maintained such Active membership for fifteen (15) or more years and is at least 70 years of age; or any member of a Club who is critically ill, may be granted Life membership in his Club upon (i) recommendation of his Club, (ii) payment to Lions Clubs International of US\$650.00, or its equivalent in Hong Kong or Macao currency, by his Club in lieu of all future dues to Lions Clubs International. Nothing herein shall prevent a Club from charging a Life Member such dues as it shall deem proper. A Life Member shall have all privileges of Active membership so long as he fulfills all obligations thereof. All International Presidents, upon retiring from office, shall automatically become Life Members of their respective Lions Clubs, without cost to such Clubs. A Life Member who desires to relocate and receives an invitation to join another Lions Club shall automatically become a Life Member of the latter. Former Lioness members, who are now Active members of their Lions clubs or who become Active members of a Lions club on or before June 30, 2007, may apply all of their prior Lioness service toward Life membership eligibility. Lioness members who become Active members of a Lions Club after June 30, 2007, will not be eligible for Lioness service credit for the purposes of Life membership eligibility. This membership category shall be included in the club delegate formula calculation.
- (f) **Associate Member:** A member who holds his primary membership in another Lions Club but maintains a residence or is employed in the conferring club's community. This status may be conferred by the invitation of the Board of Directors and shall be reviewed annually by said Board. The conferring club shall not report an Associate Member on its Membership and Activities Report. An Associate Member may be eligible to vote on club matters at meetings where he is present in person, but may not represent the club, which has conferred Associate Member status, as a delegate at District or International conventions. He shall not be eligible to hold Club, District or International office, nor District or International committee assignment through the conferring club. International and District dues shall not be assessed on the club conferring Associate Member status but shall be assessed by the club in which he maintains Active Membership; PROVIDED, however, the local club may assess an Associate such dues it deems appropriate. This membership category shall not be included in the club delegate formula calculation.
- (g) **Affiliate Member:** A quality individual of the community who currently is not able to fully participate as an Active Member of the club but desires to support the club and its community service initiatives and be affiliated with the club. This status may be conferred by the invitation of the club's Board of Directors. An Affiliate Member may be eligible to vote on club matters at meetings where he is present in person, but may not represent the club as a delegate at District or International conventions. He shall not be eligible to hold Club, District or International office, nor District or International committee assignment. An Affiliate Member shall be required to pay District, International and such dues as the local club may charge. This membership category shall be included in the club delegate formula calculation.
- (e) **終生會員:** 任何一個已維持二十年或以上現役會員會籍而曾對其屬會、社會或國際獅子會作出卓越服務之會員；或一個已維持十五年或以上現役會員會籍而年齡不少於七十歲者；或一個病重垂危之會員，在 (i) 得到其屬會推薦；(ii) 由其屬會向國際獅子會繳付六百五十美元，或同樣數額之港幣或澳門幣，以代替將來一切國際獅子會收費後；可獲授終生會員會籍。本條款並無阻止任何獅子會向終生會員收取該會認為合理費用之意。終生會員在履行一切義務之前提下，可享有現役會員之一切權利。所有國際獅子會會長在卸任後將自動成為其本人屬會之終生會員，其屬會不須為其繳付任何費用。任何終生會員如欲轉會並被邀加入另一獅子會時，即自動成為後者之終生會員。前女獅會員現今為現役會員者，或於 2007 年 6 月 30 日當天或之前加入獅子會為現役會員者，則其前女獅會員之服務年資可計入終生會員申請的年資。但於 2007 年 6 月 30 日之後加入獅子會之前女獅會員則不符合此規定。本會員類別將包含於計算屬會代表公式內。
- (f) **聯系會員:** 乃一個原屬某一獅子會（以下簡稱「原屬會」）的基本會員，但因定居或受僱於另一獅子會之社區，獲後者（以下簡稱「聯屬會」）董事局之邀請，成為該會之聯系會員。聯系會員之會籍須每年檢討；且不列於聯屬會之「會籍及活動報告」中。聯系會員有資格在其聯屬會會議中，就聯屬會之會務，參加表決，惟必須親自出席會議投票方可；但聯系會員不可在區年會或國際年會中，代表其聯屬會出席。聯系會員不可經由其聯屬會，擔任該會、本區或國際獅子會之職務、或本區或國際獅子會轄下委員會指派之工作。聯系會員須繳付給國際獅子會及本區之費用，但不在其聯屬會內計算，而是劃入其原屬會內計算；惟該聯屬會若認為適當，可酌情向其徵收費用。本會員類別將不會包含於計算屬會代表公式內。
- (g) **附屬會員:** 任何具有良好品格之社會人士，本身不克以現役會員身份全力參與獅子會，但仍冀望支持獅子會及其社會服務並與其保持緊密聯繫者，可經由其屬會董事局之邀請成為附屬會員。附屬會員於親身出席會議時可在屬會之事務上投票，但不能於區年會或國際年會中代表其屬會。附屬會員於其屬會、本區或國際獅子會中，並無資格擔任職務，亦不能在本區或國際委員會中擔任工作。附屬會員須繳付區會、國際獅子會及其屬會所徵收之各項費用。本會員類別將包含於計算屬會代表公式內。

- (h) **Discounted Member:** A member of this Club who pays discounted dues as a result of their family membership status, student status or participation in any other discounted membership program offered by the association who desires to retain membership in this Club and meets the qualifications for discounted dues. The membership status shall be verified by the board of directors of this Club. A Discounted Member shall be eligible to hold office in District or international meetings, but shall pay such dues as the local club may charge, which dues shall include District and international dues. This membership category shall not be included in the club delegate formula calculation.
- (h) **優惠會員：**因家庭會員身份、學生身份、或參加協會提供的任何其他優惠會員計劃而享有優惠國際會費，並希望保留屬會會籍及符合優惠國際會費資格的屬會會員。會籍狀況應由屬會的理事會核實。優惠會員有資格在本區或國際獅子會中擔任職務，但應繳付屬會可能收取的會費，其中包括本區及國際會費。此會籍類別不應包括在計算屬會可派代表的公式內。

ARTICLE XI 第十一條 Accounting and Financial Obligations 會計及財務責任

- (a) The Fiscal Year of the District shall be from July 1 of one year to June 30 of the following year.
- (a) 本區之財政年度是由每年七月一日起至翌年六月三十日止。
- (b) The District Governor and his/her Cabinet shall not incur obligations in any Fiscal Year which will effect an unbalanced budget or deficit in said Fiscal Year.
- (b) 總監及其區務委員會在任何年度中，均不得發生債務以影響該年度的預算令致不平衡或有赤字。
- (c) The District Governor's Cabinet shall provide for an annual or more frequent audit or review of the books and accounts of the Cabinet Treasurer.
- (c) 區務委員會須每年一次或多次，安排稽核或審查區司庫之賬冊。
- (d) Within sixty (60) days after the close of a Fiscal Year, the District Cabinet Treasurer in office during that Fiscal Year shall provide one copy of a categorized statement of the receipts and disbursements of the District for said Fiscal Year to each of the International Office and the Club secretaries in the District, and an audited financial condition of the District shall be sent to Lions Clubs International and each Club in the District not later than six (6) months after the close of the fiscal year by the District Governor then in office.
- (d) 會計年度終止後六十（60）天內，該會計年度的區司庫須將本區之年度帳目分明之收支表，交國際辦公室及本區內各獅子會秘書。總監並須將核算後之賬目，於其任期內之財政年度終結後的六個月內，呈報國際獅子會及送交本區所有獅子會。
- (e) No officer shall receive any compensation for any service rendered to this District in his/her official capacity with the exception of the Cabinet Secretary and Cabinet Treasurer whose compensation, if any, shall be fixed by the District Cabinet
- (e) 除區秘書、區司庫以外，任何區職員為區提供其職務範圍內之服務，不得支取任何報酬。區秘書、區司庫若有任何支薪，應由區務委員會會議決定。

ARTICLE XII 第十二條 Rules of Procedure 議事規則

Except as otherwise specifically provided in this Constitution and By-Laws, or in the rules of procedure adopted for a meeting, all questions of order and procedure adopted for a meeting, all questions of order and procedure in any District meeting or convention, any meeting of the District Cabinet, Region, Zone or member club or of any group or committee of any one of them shall be determined by ROBERT'S RULES OF ORDER, NEWLY REVISED.

除在本區〈憲章及附則規程〉中另有規定，或在任何會議中特別選用、與本區〈憲章及附則規程〉不相抵觸之程序規則中另有規定外，所有區年會，或其他區會議，或區務會議，或分區會議，或分域會議，或各獅子會會議，或其下各小組或委員會會議之程序，均以最新修訂之《羅拔氏會議程序規則》為準。

ARTICLE XIII 第十三條 Amendments 修訂

Section 1 Amendment

This By-Laws may be amended only at a District Convention of the District by resolution reported by the Convention Committee on Constitution and By-Laws and passed by the affirmative vote of two-thirds (2/3) of the votes cast.

第一段 修訂程序

本〈附則規程〉，必須經由本區年會憲章及附則規程委員會建議，在本區的區年會時，以三分二以上之贊成票決議通過，方能修訂。

Section 2 Automatic Update

Any amendments to the International Constitution and By-Laws at any International Convention of Lions Clubs International that would have an effect on this District Constitution and By-Laws shall automatically be updated in this District Constitution and By-Laws immediately after the International Convention at which such amendment is passed.

Section 3 Notice

Any Club may propose one or more amendment(s) to the Convention Committee on Constitution and By-Laws, but no such amendment shall be so reported or voted upon unless the same shall have been furnished in writing by the proposing Club to the Convention Committee on Constitution and By-Laws not less than sixty (60) days prior to the date of the District Convention. The said Committee shall study such amendments and may improve the wording thereof with the consent of the proposing Club. If and when the proposed amendments are found in order, the said Committee shall circulate them together with their findings to all the Clubs in the District at least thirty (30) days prior to the date of the District Convention with notice that the amendments will be voted upon at the District Convention.

Section 4 Effective Date

This Constitution and the By-Laws made thereunder shall come into force from 1st July following the District Convention at which the same are adopted.

第二段 自動更新

國際獅子會之〈憲章及附則規程〉如經國際獅子會年會通過，作出任何修訂，影響到本區〈憲章及附則規程〉者，則該項修訂於上述國際年會閉幕後，立即自動更新本區之〈憲章及附則規程〉。

第三段 通告

本區任何獅子會均可向區年會憲章及附則規程委員會，提出修訂本〈憲章及附則規程〉的建議；惟上述建議必須在區年會舉行日最少六十天前，由建議的獅子會以書面方式遞交區年會憲章及附則規程委員會。區年會憲章及附則規程委員會須將所提出之修訂建議加以研究，並可在提議者同意下將其文字增修刪改。一經審訂，區年會憲章及附則規程委員會須將修訂草案，連同該委員會研究結果，於區年會舉行日最少三十天前，通告本區所有獅子會，並告知該項修訂草案將於區年會中提出表決。

第四段 生效日

本〈附則規程〉經區年會通過後，即於該區年會閉幕後之七月一日開始生效施行。

ARTICLE XIV 第十四條

Gender 性別

In this Constitution and the By-Laws made thereunder, unless the context otherwise requires, words importing the masculine gender include the feminine and neuter genders, and words in the singular include the plural, and vice versa.

在本〈憲章及附則規程〉中，除另有規定外，男性稱謂包括女性及中性，單數包括眾數，反之亦然。